

Chairman Chiz called the meeting to order at 6:00 p.m. with the following present: Commissioner Mulligan, Commissioner Dwyer, Commissioner Mulholland, Commissioner Coutieri, Erin Bernaudo, Treasurer, Robert Cabano, Superintendent and Ana Stephens, District Secretary.

Chairman Chiz led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad. Our prayers go out to all the people affected by the floods in Texas, Battalion Chief John Morrison of the Coeur d’Arlene Fire Dept. and Battalion Chief Frank Harwood of the Kootenai County Fire & Rescue Dept. killed in the line of duty and the passing of Patricia Longo the sister of past Commissioner Thomas Ofenloch. Continued prayers for past Commissioner Menig, Honorary Chief Thomas Sullivan and FF Richie Schmidt.

Treasurers Report: A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulligan to approve the treasurer’s report. All were in favor and the motion carried.

A motion was made by Commissioner Coutieri and was seconded by Commissioner Dwyer to approve the following checks. All were in favor and the motion carried.

FUND	ABSTRACT #	CHECK DATE	CHECK #'S	AMOUNT PAID	BANK
GENERAL	07-08-25A	07/09/25	14501-14566	\$188,910.15	CONNECTONE

At 6:12 pm Erin Bernaudo exited the board room

Robert Cabano Report

Buildings and Grounds:

- **District Building Projects:**
 - Admin Building
 - Progress
 - Maintenance Storage Building
 - Progress, researching other leads
- **AC Unit Replacement at HQ:**
 - Unit is 27 years old and is past life expectancy
 - Quality: \$11,130.00 – board approved
 - Keyland Mechanic Corp.: \$14,500
 - All Temp Control: No Call/No Show
- **HQ SCBA Compressor Replacement:**
 - Awaiting Equipment, mid-July
- **Parking Lot Crack Repairs**
 - Found a couple missed areas company is coming back to complete
- **Pavillion Bench Replacement**
 - Ordered, 5-8 weeks delivery window
- **Station 3 Engine Room Crack Repair:**

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- Milburn Flooring
 - \$2,316 NYS Contract PC-69412 – board approved
- **Maintenance Building Flooring:**
 - Milburn Flooring
 - \$56,559.36 (Discuss) – on hold
- **Station 4 Meeting Room Carpet Replacement**
 - Parsons Flooring: \$3,066.26 SC Contract C122621 – board approved
- **Old Pavilion Ice Machine:**
 - Placed on auction had no bidders. – Zero value and get rid of

Info Tech:

- **Red Alert:**
 - Comm. Mulholland to report
- **Secure Scan:**
 - Had a virtual meeting with vendor on 7/7 with Dist. Sec., Dep. Treas & SJC Computing to go over the process. PO sent and will begin the transition of files to digital platform.

Equipment:

- **Saw Placement:**
 - All Co's have new saws placed except for 935. Co. 5 never submitted the location where the tool should be placed. Emailed Chiefs on 6/27/2025 and they advised they will get back to me.
 - Letter from Co. 2 regarding the pull down machine – George Pelcher fixed the machine

Vehicles:

- **Spare Vehicles**
 - Zero Value & Surplus the old 9302 Vehicle 2017 Chevrolet Suburban, to be placed on Auctions International. Board wants value from Kelly Blue Book

EMS:

- **ePCR's:**
 - All long standing ePCR's have been closed out
- **Hinckley Medical Scale Demo:**
 - Currently coming to the end of our 30 day demo for the Stretcher Scales. Received good feedback from staff so far. (Discuss) – board approved purchasing 4 and getting sole source letter from vendor

Personnel:

- **HR on the Move:**
 - Set date for Handbook Kickoff Meeting
- **District Cleaner Job Opening:**
 - Discuss interviews

- **VFIS Risk Management Meeting:** Update on meeting – board approved recommendation and Rob Cabano to get quotes.
- **Full Time Paramedic Neal Rubin:** Approved by Nassau County Civil Service Commission. Will work 1st Full Time shift July 9, 2025.
- **Cleaner interviews** – July 15 @ 10:00 am 2nd interviews with the Board of Commissioner
- **District BLS Program:** Add minimum of 24 hours per month required for employment. The board approved the addition, Rob Cabano to send notification letter with the change and add to policy.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Mulligan to approve the quote from Quality Air Conditioning & Heating Inc. for a replacement Trane, York (or equal) 5 ton air conditioning condensing unit in the amount of \$11,130 at Sta. 1. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri to approve the quote from Milburn Flooring to repair the apparatus floor crack at Station 3 in the amount of \$2,316. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Dwyer to approve replacing the carpet in the meeting room at Sta. 4 in the amount of \$3,066.26. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Dwyer to approve that the old pavilion ice machine be deemed of no use/purpose to the Hicksville Fire District and be zero valued and thrown out. All were in favor and the motion carried.

At 6:30 pm Joe Frank entered the board room

A motion was made by Commissioner Coutieri and was seconded by Commissioner Dwyer to approve the purchase of (4) medical stretcher scales from Hinckley in the amount of \$22,870. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve adding “minimum of 24 hours per month required for employment” to the district BLS program EMT policy. All were in favor and the motion carried.

EVAC certification was discussed and Mike Hoitt can do a class.

Commissioner Mulligan discussed the weight of 933 and 935 and pump test tonight at the Fire Academy with the district mechanic going tomorrow night. Rob let the board know that Karl Schweitzer has given a location for the plaque to be installed at Sta. 3 and would like the board to consider installing pavers to the plaque.

At 7:06 pm Chief Wright, Chief Murphy and Chief Keyer entered the board room. Chief DiFronzo was unable to attend.

Chief Wright Report

No correspondence since the Department meeting is next week. Submitted requisition for a scanner from EMS, jump starters for the chiefs' vehicles and thanked the board for the new vehicle. On 935 install the new saws rear compartment next to Sawzall. Sta. 1 basement all committees were told to go thru their boxes, SCBA class Paddy McGeough scheduled, Juniors Policy need to review and tablet command setting up a template and schedule a training in the next few weeks.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the purchase of a RICOH ScanSnap scanner in the amount of \$399 for the EMS office. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulligan to approve the Clore Automotive Jump-N-Carry starter in the amount of \$264.35 for the (4) chief vehicles. All were in favor and the motion carried.

Chief Murphy Report

Chief Murphy submitted a letter regarding the VCOS conference in November and will follow up with a letter requesting to attend. Submitted a letter requesting to attend the New York State Parade and Drill on August 16th and 17th, use of the chief vehicle, gas card and EZE pass. The 9/11 Outreach going well and will be scheduling additional dates. Submitted a voucher for reimbursement of refreshments for the May 28th and June 28th meetings. Scheduled two more 9/11 Outreach meetings for July 23rd and 27th. Sta. 3 walk-thru Chief Murphy will have the report at the next board meeting. Doing stand by on July 24th-27th and August 6th-9th.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri to approve Chief Murphy using his vehicle, gas card and EZE pass to attend the New York State Parade and Drill on August 16th and 17th in Main-Transite, NY. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve the reimbursement to the Department for the refreshment during the 9/11 Outreach meetings on May 28th and June 28th in the amount of \$160. All were in favor and the motion carried.

Chief Keyer Report

Chief Keyer handed in the SCBA May sheets and submitted a letter regarding EMS member Gerard Mulholland transferring from EMS to fire effective June 29, 2025. A list of EMS Squad members and gear needed was submitted. Rob Cabano to contact vendor to bring samples. New iPads were discussed and requested a case for them. A letter from the Juniors for Junior Firefighter Mathew Tajalle to attend the annual Nassau County Junior Firefighter Association fire camp from July 21st – 25th at the Nassau County Fire Service Academy and to use his issued Department PPE, (1) spare SCBA and (1) cylinder.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Mulligan to approve Junior Firefighter Mathew Tajalle attending the annual Nassau County Junior Firefighter Association fire camp from July 21st – 25th at the Nassau County Fire Service Academy and to use his issued Department PPE, (1) spare SCBA and (1) cylinder.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve key fob access to Captain Chris Colasanti of Co. 8. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Mulligan to approve EMS gear per the list submitted by the Chiefs. All were in favor and the motion carried.

Commissioner Mulligan to the chiefs - discussed the Facial Hair policy, the vehicle weigh test was discussed and Rob Cabano to send copy to the chiefs. Commissioner Mulligan inquired about the safety officer class and EV blanket. Chiefs need to remind members with a second set of gear to bring it in when the cleaning company is here in November. The board would like someone to be responsible of making sure members bring them that gear in.

Commissioner Dwyer to the chiefs – discussed directing a member with facial hair

Chairman Chiz to the chiefs – 32's, chiefs responding to calls, all the drill team trophies Ex-Captain Dan Ricaurte went thru and separated, Chief Keyer will reach out to all the groups on the remaining boxes in the basement to get them sorted and into the offices. Airbags were discussed and Chief Wright will discuss them further next month. The VFIS Risk Assessment was done and due to the number of accidents a recommendation of putting cameras on all vehicles was made.

The District Secretary submitted to the chiefs an ISO vehicle inventory form for all companies, fire police and hazmat to complete and return to the district by end of July.

At 8:06 pm Chief Wright, Chief Murphy and Chief Keyer exited the board room.

Legal Report

Joe Frank discussed the facial hair and respirator safety requirements letter.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri to accept the facial hair letter from Counsel and give copies to the Chiefs. All were in favor and the motion carried.

At 8:15 pm Joe Frank exited the board room

A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri to approve the purchase of 325 bags (each bag has 100 individual small bags with logo) of popcorn in the amount of \$33,252.75. All were in favor and the motion carried.

Sta. 2 walk through report was reviewed per below:

- **Basement**
 - Finger reader kiosk was denied
 - Lockers board is requesting documentation of type of lockers.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulligan to approve purchasing Adobe Acrobat Pro for the officers' room computer. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulligan to approve new officers chair for behind officers' table. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri to approve the purchase of a replacement smart TV for the meeting room and a sound bar. All were in favor and the motion carried.

- **Engine Room Floor**
 - Company patch design on apparatus floor was denied
- **First Floor Hallway**
 - Digital board – district is working on it
- **Ready Room**
 - Smart TV – denied
 - Remove wall paper and paint walls – in progress
- **Lounge**
 - Upgrade sound system – Rob Cabano to get quote
 - Replace (2) tv behind the counter was denied
 - Change current windows to opening windows was denied
 - Remove all wallpaper and paint walls – in progress
 - Remove and remount dart board – will be done
 - Remove piano and build double closet – company to remove piano and district will build closet

A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri to approve a smart TV for the lounge and a sound bar. All were in favor and the motion carried.

- **Kitchen**
 - Replace tv was denied

A motion was made by Commissioner Mulholland and was seconded by Commissioner Mulligan to approve the purchase of a Ninja Prestige Smart XL air fryer oven in the amount of \$347.00 or one similar. All were in favor and the motion carried.

A motion was made by Commissioner Coutieri and was seconded by Commissioner Mulholland to approve the purchase of an Artman CD2205 Ultra 5-Drawer rolling tool chest on wheels in the amount of \$249.90. All were in favor and the motion carried.

- **Outside**

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- Dead bushes removed from side of station house and replace with grass – district to take care of
- Wood chips removed and replaced with grass or turf – district to take care of
- Reset sinking walkway bricks – district to take care of
- Replace or repaint Maltese cross by bay door – district to take care of

Patrick McGeough submitted the June 2025 Pre-Plan Update.

Minutes: A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve the June 2025 minutes. All were in favor and the motion carried.

Secretary Report

Spoke to Kathie Keller regarding scheduling the Department physicals in September. She will reach out to NDI and get dates. Location for physicals was discussed since Sta. 1 basement will not be ready. Board agreed to use Sta. 3 for the Department physicals. July 22 or July 23 at 10:00 am next meeting to approve checks.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri to hire Gary Cisek, Amanda Coffey, Andreas Charalambous and Nicholas Torzilli as EMT part time at a salary of \$27 per hour. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Dwyer to purchase 12 stethoscopes, 12 blood pressure cuffs and 12 pocket CPR masks for the after school EMS club at the High School. All were in favor and the motion carried.

Commissioner Mulholland Report

Commissioner Mulholland discussed the meeting with Chief Chester and the Hicksville School District Superintendent regarding the after school EMS club we are trying to coordinate. We will be billed twice during the school year and will receive itemized invoices. The district will also buy certain materials needed for the course. EMS policy edits made and Rob Cabano sent to board, drafting a Ride Along EMT Training policy and will submit to the board for review, EMS gear was discussed and Commissioner Mulholland updated the board on the call he had with Red Alert last week. Red Alert continues to make progress. Commissioner Mulholland will be away starting July 31st.

Commissioner Coutieri Report

Commissioner Coutieri reported at Sta. 3 maintenance building north parking lot trees are so big can't walk by them. Rob Cabano to look.

Commissioner Mulligan Report

No report

Commissioner Dwyer Report

Commissioner Dwyer discussed having an extra propane tank at Sta. 3 in case an extra burner is used.

Chairman Chiz Report

Chairman Chiz will be away from July 25- August 1.

Being no other business at 9:10 p.m. a motion was made by Commissioner Mulholland and seconded by Commissioner Coutieri to adjourn the meeting. All were in favor and the motion carried.

General Correspondence:

- 07.01.25 Principal forward the 2nd Quarter 2025 insurance dividend. Check #15653951 in the amount of \$142.12 was deposited into the general fund
- 07.02.25 Subpoena received from the District Attorney of Nassau County for a fire report and radio recording of the fire call at 12 Eileen Avenue, Plainview, NY on May 26, 2025.
- 07.03.25 Timothy Fogarty submitted a FOIL request for various information regarding calls between 2015-2017

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- 07.07.25 Daniele Anikewich submitted a FOIL request for a fire report at 64 Friendly Road, Hicksville, NY on July 2, 2025
- 07.10.25 John Public submitted a FOIL request for a list of vehicles purchased by the district/department in the last 5 years
- 07.14.25 CHUBB forwarded premium refund. Check #363001 in the amount \$8.84 was deposited into the general fund
- 07.14.25 Hicksville Water District forwarded June Fuel usage. Check #28130 in the amount of \$1,787.82 was deposited into the general fund
- 07.14.25 Auctions International Inc. forwarded funds from the sale of gym equipment (rack and dumbbells, bench and ab trainer). Check #29800 in the amount of \$1,005 was deposited into the general fund

Dept. Correspondence

- 07.08.25 Chiefs submitted a requisition for a Jump Starter for each vehicle
- 07.08.25 Chief Murphy submitted a request to attend the New York Stat Parad and Drill
- 07.08.25 Chiefs submitted a voucher for 9/11 Outreach meetings refreshment reimbursements
- 07.08.25 Chiefs submitted a letter for EMS member Gerard Mulholland transfer to fire
- 07.08.25 Co. 8 forwarded correspondence regarding nomination of Captain Chris Colasanti and key fob access
- 07.08.25 EMS forwarded a requisition for a document scanner
- 07.08.25 EMS forwarded list of EMS members requesting gear
- 07.08.25 Juniors forwarded correspondence regarding member attending the Fahrenheit 516 camp

Special Meeting of the Board of Fire Commissioners: Tuesday, July 22, 2025

Chairman Chiz called the meeting to order at 10:00 a.m. with the following present: Commissioner Mulligan, Commissioner Mulholland, Commissioner Coutieri, Robert Cabano, Superintendent and Ana Stephens, District Secretary. Commissioner Dwyer was unable to attend.

Chairman Chiz led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad, all those affected by floods in Texas and for the line of duty passing

of 3rd Assistant Chief Jason McGlone of the East Branch Fire Department. Prayers and a quick recovery for past Commissioner John Menig, Firefighter Richie Schmidt and Honorary Chief Thomas Sullivan.

A motion was made by Commissioner Coutieri and was seconded by Commissioner Mulholland to approve the following checks. All were in favor and the motion carried.

FUND	ABSTRACT #	CHECK DATE	CHECK #'S	AMOUNT PAID	BANK
GENERAL	07-18-25A	07/23/2025	14569-14605	\$66,795.72	FNBLI
GENERAL	07-22-25A	07/23/2025	14606-14609	\$17,048.95	FNBLI
* Check # 14567 – Dianne O’Brien Medicare B Reimbursement Jan - Jun 25					
* Check # 14568 – Remittances for Deferred Comp					

Rob Cabano Report

Buildings and Grounds:

- **District Building Projects:**
 - Admin Building
 - Progress
 - Maintenance Storage Building
 - Progress
- **Pavillion Bench Replacement**
 - Delivered Friday
- **Station 4 Meeting Room Carpet Replacement** – dehumidifier issue
 - Awaiting Samples – received samples today
- **Dispatch Chair:**
 - Seat Works \$2,900 + shipping – board approved

Info Tech:

- **Red Alert:**
 - Comm. Mulholland to report
- **Secure Scan:**
 - Progress

Equipment:

- **No Report**

Vehicles:

- **931**
 - Repaired – sensor
- **Drive Cam’s:**
 - Discuss – district can buy cameras or pay for a monthly service per vehicle. Board asked Rob to get quotes on different types of cameras

EMS:

- **Meeting with AMD Dr. Zito**

- Discuss possible changes (Igel/BLS 12L/Check & Inject/CPAP) - Rob to send letter to Chiefs

Personnel:

- **Request Executive Session to Discuss Personnel**
 - Employee pay, counseling memo

At 10:10 am A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri and the board went into executive session to discuss personnel matters. All were in favor and the motion carried.

At 10:16 am A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri to come out of executive session. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Coutieri to approve the Firefighters Equipment of NY quote for gear repair in the amount of \$11,819.06. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve the Seatworks LLC quote for an Iron Horse 4000 HD Series chair plus shipping for dispatch in the amount of \$3,225.27. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Mulligan to approve the Goldman Bros. Industrial Supply Co. estimate for (456) 12x18 flags in the amount of \$939.36. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Coutieri to accept the resignation of Craig Adelman effective July 12, 2025. All were in favor and the motion carried.

A motion was made by Commissioner Coutieri and was seconded by Commissioner Mulligan to approve the hole sponsor sign for the 17th Annual Golf Classic of the Firefighter Cancer Awareness & Mentoring of NYS in the amount of \$50. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri to approve the requisition for reimbursement to Danny Ricaurte for the purchase of attached fitting for hose and other items associated for the drill team truck in the amount of \$1,175.27. All were in favor and the motion carried.

A motion was made by Commissioner Coutieri and was seconded by Commissioner Mulholland to approve the requisition from the chiefs for (4) lecterns, one for each station for a total amount of \$1,040. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri to approve Chief Murphy, Lt. Michael Scanlon and Firefighter Krista Meyers attending the Symposium under the Sun November 12-16. All were in favor and the motion carried.

Secretary Report

Civil Service working on the EMT part time applications I submitted, received petition from Jennifer Sheehan to run for Commissioner, ordered food for the 9th Battalion BBQ and will be taking a few days off July 30-August 1.

Board Committees

- **Community/Public Relations – District and Department Events**
 - Commissioner Coutieri reported that the department picnic went well, everyone had a good time. A job well done by Marc Rakowicz organizing everything.
- **Information Technology**
 - Commissioner Mulholland reported RedAlert issue was fixed. Next step Commissioner Mulholland and Paul Caglione will look at the LOSAP reporting

Commissioner Mulligan Report

Commissioner Mulligan discussed the 9/11 plaque location, truck weight report, EMS gear waiting for Jeremy to send samples, pictures from installation dinner.

Chairman Chiz Report

Chairman Chiz is working with staff on stuff in basement, employee manual review doing edits will need another review meeting, auditors sent their 2024 report, July 30 is the Association of Fire District meeting and will be away from July 25 to August 2.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve a defensive driving class on September 10, 2025, given by Mike Hanna at \$40 per member. All were in favor and the motion carried.

Being no other business at 10:55 am a motion was made by Commissioner Mulholland and seconded by Commissioner Coutieri to adjourn the meeting. All were in favor and the motion carried.

Special Meeting of the Board of Fire Commissioners: Tuesday, July 15, 2025

Chairman Chiz called the meeting to order at 10:00 a.m. with the following present: Commissioner Mulligan, Commissioner Dwyer, Commissioner Coutieri, Robert Cabano, Superintendent and Ana Stephens, District Secretary. Commissioner Mulholland was unable to attend.

Interviews scheduled for a cleaner position. After discussing both candidates the board would like to offer the position to Nicholas Vangelatos. Rob Cabano to follow up with Mr. Vangelatos on the board's offer.

Being no other business at 11:00 a.m. a motion was made by Commissioner Dwyer and seconded by Commissioner Mulligan to adjourn the meeting. All were in favor and the motion carried.