

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
HICKSVILLE FIRE DISTRICT: Tuesday, February 11, 2025

Chairman Chiz called the meeting to order at 6:00 p.m. with the following present: Commissioner Mulligan, Commissioner Dwyer, Commissioner Mulholland, Commissioner Coutieri, Erin Bernaudo, Treasurer, Robert Cabano, Superintendent and Ana Stephens, District Secretary.

Chairman Chiz led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad.

Treasurers Report: A motion was made by Commissioner Mulholland and was seconded by Commissioner Dwyer to approve the treasurer's report. All were in favor and the motion carried.

Open referendums were discussed. Board approved closing the concrete work referendum and the SCBA referendums since the Chiefs confirmed there are no issues with the SCBAs. The referendum for the dispatch equipment we are waiting for one invoice that's outstanding, the repeater/base station will speak with new owners at Broadway Mall and the 933, 934 and 937 pumpers leave open for now.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to close the permissive referendums for the concrete work (B3350) with the remaining balance of \$1,090.52 and the SCBA (F3330) with the remaining balance of \$531,048.68. All were in favor and the motion passed.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulligan to approve the following checks. All were in favor and the motion carried.

FUND	ABSTRACT #	CHECK DATE	CHECK #'S	AMOUNT PAID	BANK
GENERAL	02-11-25A	2/12/25	13881-13947	\$194,501.19	FNBLI
FIREMATIC	02-11-25F	2/12/25	179	\$239.30	FNBLI

At 6:19 pm Erin Bernaudo exited the board room

At 6:22 pm Harry Loomis, Charlie DiStefano and Jerry O'Brien entered the board room

The Retention and Recruitment flyer was discussed and minor edits were discussed.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the flyer with the minor changes. All were in favor and the motion carried.

The situation on Nicholai Street with cars parked on both side of the street and the street being narrow was discussed. The district will send a letter to Councilwoman Vicki Walsh.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to give EOC room key access to the House-to-House Committee. All were in favor and the motion carried.

At 6:22 pm Joe Frank entered the board room

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Robert Cabano Report

Buildings and Grounds:

- **District Building Preliminary Project:**
 - Discuss 399 W John Street Property
- **Building Leak Repairs:**
 - HVAC Approval:
 - Quality HVAC: \$146,050.00
 - Top Cut Home Improvements: 121,500.00
 - SouthBay Mechanical: \$117,600.00
 - Efficient Mechanical: \$89,000.00 – board approved
 - Electrical Engineer:
 - H2M Architects: \$14,200.00 – board approved
 - Project Management:
 - All Island Restoration: \$10,700 – board approved
 - H2M: Verbal Quoting \$16,000
- **Training Room:**
 - Training Room: Will be completed Wednesday 2/12
- **Fire Sprinkler Repairs:**
 - Gensinger – Board approved the necessary repairs found during the FDC Testing done
 - Station 3: FDC Connection Repair \$1,119.00
 - Station 4: Pipe Repair: \$1,114.00
- **Phone System/Verizon:**
 - System Failure Friday 2/7/2025 (Discuss) – circuit between Avaya phones and Verizon had a failure. Will be escalating the issue.

Info Tech:

- **Security Camera Repairs & Additions**
 - Sentry: \$12,034 – board approved
 - Summit Security: \$14,945
 - SBS Solutions: \$14,177

Equipment:

- **Ipad's for Chiefs Vehicles – for MDTs**
 - Verizon \$2,599.96 – board approved

Vehicles:

- **932 Repair:**
 - Completed
- **9311 Repair:**
 - Awaiting parts, should be in about 1-2 weeks.

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- **Chiefs Vehicle Outfitting:**

- Progress

EMS:

- **District BLS Provider:**

- Program started 2/3/2025

Personnel:

- **CME Coordinator:**

- All changeover paperwork has been approved by NYS DOH – Have Tony call Commissioner Mulholland

- **HR Resource Information:**

- Held meeting with HR on the Move. Discuss – Hold to discuss at next board meeting

- **Request an executive session to discuss personnel.**

A motion was made by Commissioner Dwyer and was seconded by Commissioner Coutieri to approve the proposal from Efficient Mechanical Corp. to replace the water damaged duct insulation, flexible ductwork and pipe insulation at Sta. 1 in the basement in the amount of \$89,000. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Mulligan to approve the H2M quote for an electrical engineer to look at Sta. 1 water damaged areas in the amount of \$14,200. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve the quote from All Island Restoration as project manager of the repairs for the water damage project in the amount of \$10,700. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve the Gensinger proposal for Sta. 3 to replace (2) single snoot FDC connections in the amount of \$1,119 and at Sta. 4 replace 4" threaded pipe in the amount of \$1,114. Gensinger will also perform preliminary 150 lbs tests at both Stations. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve Sentry Communications & Security proposal for security camera repairs and additions at Sta. 3 and Sta. 1 in the amount of \$12,034. All were in favor and the motion carried.

A motion was made by Commissioner Coutieri and was seconded by Commissioner Mulholland to approve the Verizon quote for (4) iPad's for the MDTs in the Chiefs' vehicles in the amount of \$2,599.96. All were in favor and the motion carried.

At 7:08 pm Chief DiFronzo, Chief Wright and Chief Murphy entered the board room. Chief Keyer was unable to attend

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Chief DiFronzo Report

Chief DiFronzo spoke on the Red Alert reports and issue found. Board asked Chief Murphy to speak with Red Alert rep, Tyler Gibbs. Forming a Rescue Company was discussed and Joe Frank commented that the Office of the State Comptroller has issued opinions on this taking the position that the unit should be a squad rather than a fire company. However, there are a number of volunteer fire departments that have formed the unit as a separate fire company, and some have even been able to incorporate under the Not- for- Profit Corporation Law.

Chief Wright Report

Chief Wright discussed training and having a shared drive between the Chiefs and Ex-Chief Patrick McGeough. Board approved the shared training drive. Michael Hoitt will be doing Chauffer classes March 16th and 19th and there will be a Hazmat refresher class on March 9th. Chief Wright discussed Survey Monkey which is used to send out anonymous surveys. Board asked Chief Wright to get a quote and a list of questions for the survey. Sta. 2 walk-thru and classifications were also discussed.

Chief Murphy Report

Chief Murphy discussed Accident Review creating a form to be completed after any incidents, training room looks great, items in hallway the Chiefs will go thru, Sta. 3 walk-thru on April 5th @ 10:30 am will confirm with Captains, Memorial Day Parade getting the applications ready and will need insurance accords.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve holding a Memorial Day Parade in Hicksville this year. All were in favor and the motion carried.

At 7:39 pm a motion was made by Commissioner Dwyer and was seconded by Commissioner Mulligan to enter an executive session to discuss personnel matters. All were in favor and the motion carried.

At 7:45 pm a motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to end the executive session. All were in favor and the motion carried.

Commissioner Dwyer discussed the agility tests for new applicants.

Chairman Chiz addressed the Chiefs on the District and Department policies needing to be in line. Chiefs are currently reviewing. Chairman Chiz will be away until February 18, 2025.

Commissioner Mulligan pointed out the board is still waiting for the Sta. 4 walk thru report, Foley Park name change was discussed. The Chiefs have invited Town of Oyster Bay Supervisor, Joseph Saladino to attend the Department Meeting on March 10, 2025 to discuss the name change.

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Correspondence:

A motion was made by Commissioner Mulligan and was seconded by Commissioner Dwyer to approve the college leave request from firefighter Christine Garcia effective January 27, 2025. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Dwyer to approve the request for an additional six month leave of absence for Captain Steve Skrynecki starting February 27, 2025. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Coutieri to approve the request for a six month leave of absence for firefighter Sean Sackman effective November 10, 2024. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to accept the letter from Co. 1 regarding Christopher Giordano being dropped from the rolls effective October 11, 2024. All were in favor and the motion carried.

At 8:09 pm Chief DiFronzo, Chief Wright and Chief Murphy exited the board room

Legal Report

Joe Frank discussed the OSHA Standard and a group going this week to meet with Speaker of the House as well as the Majority and Minority leaders of both the Senate and the Congress. This Saturday there is a Coffee with Commissioners Seminar.

At 8:34 pm Joe Frank exited the board room

Rob Cabano spoke on the flood damage and repairs.

At 8:55 pm A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to enter an executive session to discuss personnel matters. All were in favor and the motion carried.

At 9:00 pm A motion was made by Commissioner Mulligan and was seconded by Commissioner Coutieri to end the executive session. All were in favor and the motion carried.

Chairman Chiz discussed Bill Schuckmann will reach out to the Halmatro vendor to schedule a demo of new tools.

Letter from Co. 2 regarding Life Active members and ID cards showing the status was read. Board approved when current ID cards expire the new cards for any member who is Life Active will show that status.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri to approve a table of 10 in the amount of \$2,000 and a half page Journal Ad in the amount of \$150 for the

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March 7, 2025 Association of Fire Districts of Nassau County 2025 Installation Dinner. All were in favor and the motion carried.

Board received 3 quotes from the Installation Dinner Committee for invitations, reply cards, program sheets and program. Complete Business Forms & Printing Inc. in the amount of \$6,150 for color printing, Unitech Copy in the amount of \$5,995 for black and white and James & Associates in the amount of \$7,350 for color printing. Complete Business Forms & Printing Inc. quote is cheaper amount for color printing.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulligan to approve Complete Business Forms & Printing Inc. in the amount of \$6,150 for 550 color invitations, reply cards, reply envelopes, program sheet and color program. All were in favor and the motion carried.

Patrick McGeough submitted the January 2025 Pre-Plan Update.

Minutes: A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve the January 2025 minutes. All were in favor and the motion carried.

Secretary Report

Last (2) EMTs are moving along the Civil Service process, the Ambulance Medical Technician list was established and both provisional paramedics are reachable. I'm working on the additional paperwork needed for Civil Service to change them from provisional to permanent employees.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve changing Lucienne Neuman and Jonathan Rothman from provisional to permanent employees. All were in favor and the motion carried.

Commissioner Mulligan Report

Commissioner Mulligan discussed a soda budget for the Department Meeting. The District BLS Provider Program and including no mutual aid responses was discussed.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve an annual soda budget of \$1,250 to the Chiefs for the Department meetings. All were in favor and the motion carried.

Commissioner Coutieri Report

Commissioner Coutieri let the board know that Kevin Imm will be in New York in June. Rob Cabano let Commissioner Coutieri know that the siren was fixed and now sounds at noon.

Commissioner Mulholland Report

Commissioner Mulholland discussed the electronic boards and PAC Signs coming February 12th @ 11:30 am to discuss their product. Was at the Fire and EMS Show at the Nassau Coliseum and saw

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trucks for a cascade truck and possibly discuss specs for truck. Board discussed bring Hendricks in to look at our truck.

Commissioner Dwyer Report

Commissioner Dwyer discussed replacing the old Conex boxes and Rob Cabano to look at options. Commissioner Dwyer also let Rob know that the maintenance employees did a nice job with the snow.

Chairman Chiz Report

Chairman Chiz reviewed the multi-year capital plan. Board discussed replacement of ambulances and adding that to the multi-year capital plan for 2027 and 2032.

Being no other business at 10:15 p.m. a motion was made by Commissioner Mulligan and seconded by Commissioner Mulholland to adjourn the meeting. All were in favor and the motion carried.

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General Correspondence:

02.04.25 Ed Yang submitted a FOIL request for 2024 percentage detail of all members
02.10.25 Hubbinette-Cowell Associates, Inc. forwarded overpayment of 2025 premium. Check #12503 in the amount of \$773 was deposited into the general fund
02.10.25 FI Consultants LTD submitted a FOIL request for a fire report at 9 W. Marie Street
02.10.25 Karl Schweitzer submitted a FOIL request for 2024 percentage report
02.12.25 Matt submitted a FOIL request for date J. Sheehan joined the Department and the years of service
02.12.25 Alexis Mullally submitted a FOIL request for her years of service and percentage every year since joining
02.12.25 Karl Schweitzer submitted a FOIL request for a list of members that lost a year of credit in 2023 and 2024
02.12.25 Matt submitted a FOIL request for details of J. Sheehan years of service
02.14.25 Town of Oyster forwarded payment of the 2025 1st quarter tax levy. Check # 39191 in the amount of \$3,764,532.21 was deposited into the general fund investment
02.16.25 ISG submitted a FOIL request for a Patient Care Report for an incident on March 24, 2021
02.16.25 John Public submitted a FOIL request for the January 2025 Board meeting minutes
02.18.25 Auctions International Inc. forwarded payment for sale of a Western Por-Flo Spreader. Check #28295 in the amount of \$790 was deposited into the general fund
02.18.25 Hicksville Water District forwarded January Fuel and Diesel Tank Pull Rope. Check #27641 in the amount of \$2,849.67 was deposited into the general fund
02.19.25 Simon Law PC submitted a FOIL request for a Fire Call at 240 N. Broadway on November 29, 2024.
02.21.25 Gavin Claro submitted a FOIL request for a fire report at 51 Friendly Road on January 17, 2025
02.27.25 Jennifer Sheehan submitted a FOIL request for her percentage reports from 2010 to 2024
02.27.25 Michael Dreishpoon, Esq. submitted a FOIL request for a PCR for an incident on February 9, 2025 on W. John Street and Myers Avenue
02.28.25 John Public submitted a FOIL request for information on vehicles sales owned by the Department and District in the last 10 years.

Dept. Correspondence

02.11.25 Co. 2 forwarded correspondence regarding meeting to discuss 932
02.11.25 Co. 7 forwarded correspondence regarding School Leave for Christine Garcia
02.11.25 Co. 7 forwarded correspondence regarding Captain Steve Skrynecki leave of absence
02.11.25 Co. 7 forwarded correspondence regarding Uniform
02.11.25 Fire Police Squad forwarded correspondence regarding 2025 Officers
02.11.25 Racing Team forwarded correspondence regarding 2025 Roster and Officers

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Special Meeting of the Board of Fire Commissioners: Tuesday, February 25, 2025

Chairman Chiz called the meeting to order at 6:00 p.m. with the following present: Commissioner Mulligan, Commissioner Mulholland, Commissioner Coutieri, Robert Cabano, Superintendent and Ana Stephens, District Secretary. Commissioner Dwyer was unable to attend.

Chairman Chiz led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad, the passing of Linda Gallo, mother of Commissioner Mulligan's son-in-law and the line-of-duty death of Firefighter John Gaudet of the Binghamton Fire Department.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Coutieri to approve the following checks. All were in favor and the motion carried.

FUND	ABSTRACT #	CHECK DATE	CHECK #'S	AMOUNT PAID	BANK
GENERAL	02-25-25A	2/26/25	13948-13998	\$117,919.02	FNBLI
FIREMATIC	02-25-25F	2/26/25	180	\$213.42	FNBLI

Robert Cabano Report

Buildings and Grounds:

- **District Building Preliminary Project:**
 - Spoke with H2M about possible expansion on Station 3 (discuss)
- **HQ Renovations:**
 - HVAC:
 - 50% completed going very well
 - Electrical Engineer:
 - Met with H2M they are preparing the report of findings
 - Pack out/Storage:
 - Being completed Wed 2/25/25
 - Rebuild:
 - Starting Wed 2/25/24 1st Floor first – sheet rock/wall paper
 - Flooring:
 - Awaiting revised proposals from Parsons and samples
- **Chiefs/Asst. Chiefs/Dept Staff Room Flooring:**
 - Parsons: \$9,065.18 SC DPW Contract #FT-010820
 - Still awaiting other quotes for 2nd Floor
- **Fuel Station Basins:**
 - Met with Global to discuss repair options of catch basins
- **Phone System/Verizon:**
 - System Failure Friday 2/7/2025 (Discuss outcome)

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Info Tech:

- **Security Camera Repairs & Additions**
 - About 2 weeks out from install/repairs
- **Red Alert:**
 - Discussion/Findings – Chief reports met with Tyler

Equipment:

- **Hose Testing**
 - Waterway: Discuss – will get other quotes

Vehicles:

- **9311 Repair:**
 - Going Monday 3/3 for repair Chiefs notified
- **Chiefs Vehicle Outfitting:**
 - Progress caps and trays are still backordered
 - Look at vehicle striping designs from Norris – hold for next meeting with Chiefs

EMS:

- **District BLS Provider:**
 - Program running well.
 - Revisit single BLS provider response guidelines

Personnel:

- **HR Resource Information:**
 - Held meeting with HR on the Move. Discuss/Follow Up – schedule meeting to meet with the board.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Mulholland to approve Parsons Commercial LLC estimates for vinyl plank tile flooring in the chief, assistant chiefs, department staff and CME/training offices in the amount of \$9,065.18. All were in favor and the motion carried.

At 6:42 pm Andrew Carpenter entered the board room

Mr. Carpenter and the board discussed the photography contract.

At 6:51 pm Andrew Carpenter exited the board room

A motion was made by Commissioner Mulligan and was seconded by Commissioner Coutieri to approve the proposal from Jospeh Sperber for photography services at the annual installation dinner on June 7, 2025 in the amount of \$1,300. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Coutieri to approve the proposal from Ideal Entertainment for DJ services during the annual installation dinner on June 7, 2025 in the amount of \$5,595. All were in favor and the motion carried.

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A motion was made by Commissioner Coutieri and was seconded by Commissioner Mulholland to approve the Bill Fox Co., LLC invoices for member service awards in the amounts of \$5,100 and \$500. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Coutieri to approve NDI holding Straggler Night at Sta. 3 on April 22nd and May 27th. All were in favor and the motion carried.

Secretary Report

Another EMT was approved by Civil Service and ID cards board wants an expiration date on them.

Board Committees

- **Buildings & Grounds**
 - Snow Removal - Commissioner Mulligan: no issues
 - Sta. 1 – Chairman Chiz: work in progress on 1st floor and basement
 - Sta. 2 – Commissioner Coutieri: freezer not working district working on it
 - Sta. 3 & Pavilion – Commissioner Coutieri: walk-thru scheduled for April 4th
 - Sta. 4 – Chairman Chiz: did walk-thru some issues have been taken care of and just waiting for report from the captains. SJC Computing working on the Wi-Fi issue and Superintendent will have district employees secure tv cable showing after TV was moved
- **Community/Public Relations – District and Department Events**
 - Employee Annual meeting – Chairman Chiz: suggested we reach out for possible dates in December 2025.
 - Installation Dinner – Chairman Chiz: suggested we reach out for possible dates in 2026 and 2027
 - Department Inspection – Chairman Chiz: suggested we reach out to Chiefs for date
 - Recruitment/Retention – Commissioner Mulholland: to reach out to the Chiefs about having a recruitment table at the Hicksville Street Fair this year
- **Emergency Medical Service**
 - Commissioner Mulholland: EMS Squad meeting on February 26th and will contact Anthony Guerne, CME Coordinator to schedule a training
- **Information Technology**
 - Commissioner Mulholland: met with Paks Signs regarding indoor virtual signs for each station. Vendor will send a quote.
- **Safety**
 - Firematic Equipment – Chairman Chiz: March 23rd Holmatro tool demo by vendor

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Commissioner Mulholland Report

Commissioner Mulholland spoke to Alexandra of CMD, LLC regarding the digital archive grant. She has been working with Ana and is working on completing the application. Went to buff show at Nassau Coliseum and spoke to the Hendricks engineers on a cascade truck. Individuals in the CME program need a certain amount of ride along hours in an ambulance. Board approves and Commissioner Mulholland will write up a process for the ride along.

Commissioner Coutieri Report

Commissioner Coutieri discussed a FOIL request received and district has sent information requested

Commissioner Mulligan Report

Commissioner Mulligan inquired about the 9/11 tree plaques. Superintendent let the board know they are in and is just waiting for the decorative rocks to put them in. Commissioner Mulligan asked Superintendent if H2M had an update on status of weight limits and moving the cabinets but no update available still looking for answer. Commissioner Mulholland will be adding the procedure for mutual aid to the District EMT policy, still waiting for a copy of Chief's Policy HFD 51, a life member card for Ex-Chiefs was discussed and for life active members it will be noted on the member ID card. The ID card for life active will have an expiration date. Need to have Doug Chiz take pictures of Commissioner Coutieri, Al Merk and Commissioner Mulligan.

Chairman Chiz Report

Chairman Chiz discussed Erin's email regarding the 2025 contribution for LOSAP and whether the board would like a quote on any changes to the plan. On the life member cards only Ex-Chief Thunell and Ex-Chief Gary Lewis need one. Signal 32 calls were also discussed.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Mulligan to approve having VFIS get a couple of quotes for a fee of \$500 for different monthly payment options for the LOSAP plan. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Mulligan to approve the resignation of Ohad Gil effective February 15, 2025. All were in favor and the motion carried.

Being no other business at 8:00 p.m. a motion was made by Commissioner Mulholland and seconded by Commissioner Coutieri to adjourn the meeting. All were in favor and the motion carried.