

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS  
HICKSVILLE FIRE DISTRICT: Tuesday, September 3, 2024

Chairman Mulligan called the meeting to order at 5:30 p.m. with the following present: Commissioner Chiz, Commissioner Ofenloch, Erin Bernaudo, Treasurer, Robert Cabano, Superintendent, Ginia Allegretta, Deputy Treasurer and Ana Stephens, District Secretary.

Chairman Mulligan led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad.

Erin Bernaudo, Treasurer reviewed item by item the draft 2025 proposed budget. She has a few questions on certain items and is waiting for a call back from our accountant.

At 5:44 pm Commissioner Mulholland entered the board room

At 6:16 pm Commissioner Dwyer entered the board room

At 6:18 pm Erin Bernaudo and Gina Allegretta exited the board room

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the following checks. All were in favor and the motion carried.

GENERAL	09-03-24A	9/4/24	13261-13291	\$51,617.31	FNBLI
FIREMATIC	09-03-24F	9/4/24	172	\$1,196.50	FNBLI

At 6:19 pm Pat Gashonia entered the board room

### **Pat Gashonia Report**

- The approved Open House items have been ordered. PO # 24585 and 24593 were emailed to Viking Corp on August 15<sup>th</sup>. PO # 24596 was sent over to Positive Promotions for the remainder of the Open House items. Some of the items have already arrived. The remainder will definitely be here before the October 19<sup>th</sup> Open House.
- Sparky the fire dog costume and accessories were ordered on August 27<sup>th</sup> in the amount of \$3,305.60, PO # 24626. Takes 4 weeks for delivery but will arrive in time for Open House.
- Coolers were ordered for the Ladies Auxiliary, PO #24619 dated August 26<sup>th</sup>. Due to arrive at the end of the month.
- Steven Heidenfelder's honorary chief badge and name pin were given to Gary Fippinger for his party this month.
- The swear-in on August 25<sup>th</sup> went smoothly. The ID card laptop was a little slow so it took longer than usual to print the ID cards for 9 new members. The ID program was updated and loaded onto the computer as an app. Will ask Sal of SJC Computing LLC to look into cost of an actual updated program.
- The flu vaccine came in on August 29<sup>th</sup>. Notified Kathie Keller the vaccine was delivered.
- Chris Merc sent list of items with quantity and price that are needed for the cage and for stock. Please review and if approved will place order.

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A motion was made by Commissioner Chiz and was seconded by Commissioner Mulholland to approve Chris Mercadante's request of (7) helmets at \$343.53 each, (4) dozen hoods at \$56.02 each, (26) Helmet fronts at \$77.50 each, (2) gas meters from Strategic Safety Dynamics at \$2,511.80, (2) pairs of boots size 13E at \$456.65 each and (3) shove knives model SK-6 at \$6.50 each. All were in favor and the motion carried.

At 6:23 pm Pat Gashonia exited the board room.

At 6:29pm Chief Difronzo, Chief Murphy, Chief Keyer entered the board room. Chief Wright was unable to attend.

### **Chief DiFronzo Report**

Chief DiFronzo submitted the department correspondence which was read aloud by the District Secretary. Chief DiFronzo discussed the meeting with Co. 2 regarding the new 932 change orders - board to review paperwork and look at the truck, the 2024/2025 Chief Budget was submitted and board to discuss further. Purchasing a Pump Ops VR training simulator and running out of space to drill was discussed. Chiefs to get more details on the training simulator from vendor and also to consider where it will be stored. SCBA bottle valves were discussed and Chief Keyer to follow up with Plainview on their bottle valves. Chief DiFronzo mentioned the following dates for the following events: Open House on October 19<sup>th</sup>, Inspection on November 9<sup>th</sup> with refreshments, Poster Contest November 10<sup>th</sup>.

### **Chief Murphy Report**

Chief Murphy spoke on the accident review for 931 and 936. On 931 incident chauffer to slow down and make sure brakes are in place and 936 there must be a backup person at all times when backing vehicle. Doing fire scene injury investigations was discussed by the chiefs and board. Doing the following standbys on September 14<sup>th</sup> - 934 at East Meadows and 936 for Levittown but will be responding from Hicksville.

### **Chief Keyer Report**

Chief Keyer submitted the SCBA sheets, artwork and request for new apparel, EMS 9319 out of service what is update. Rob let Chiefs know that part is backordered on 9319, when rigs are out of service let members know.

### **Correspondence:**

Discussed: Board to review the Co. 2 letter regarding the new 932 change orders, Chiefs budget board to discuss, request for Penney Miyan to enroll in CME program. Co. 6 letter regarding Ex-Captain Michael Reinhardt's request for Department Honorary was approved pending the return of his turn out gear.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Dwyer to approve the purchase of all weather jacket, pullover job shirt, (4) polo style shirts, hooded zip up sweat shirt and a safety jacket for each of the Chiefs in the amount of \$1,555.87. All were in favor and the motion carried.

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A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve Penney Miyen enrolling in the CME program. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve Suyin Jakobsen to attend The Vital Signs EMS Conference October 16-20, 2024 at the Rochester Convention Center. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Mulholland to approve the request from Ex-Captain Michael Reinhardt for Department Honorary status. All were in favor and the motion carried.

Commissioner Mulligan to Chiefs – Sta. 2 walk thru Commissioner Mulholland and Chairman Mulligan will review, September 18<sup>th</sup> defensive driving, four commissioners will be out of town for the 9/11 memorial ceremony on September 8<sup>th</sup>, custome of Sparky the Dog that was ordered, after every use Chief should return to Rob Cabano or Ed Hope for the District to have it cleaned. Informing Joseph Sperber district photographer of event dates was discussed, 9/11 trees will be planted this week at Sta. 3 & Sta. 4 please take pictures when ceremony is done. The board addressed Chief Murphy incident at the training facility and board requested a written report.

At 7:56 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to go into executive sessions to discuss personnel matters. All were in favor and the motion carried.

At 8:10 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to come out of executive session. All were in favor and the motion carried.

Chairman Mulligan also discussed pump testing, Special Olympics ceremonies on September 21<sup>st</sup>, Steven Heidenfelder's party will be 9/22 at 2:00 pm, Chiefs to discuss duty crews at the officer's meeting. The old 935 Seagrave was discussed.

Commissioner Chiz discussed the letter from Total Fire Protection regarding 125 New South Road with the Chiefs. Hicksville Fire Department has no issues with location of the annunciator location and district will send a letter to Total Fire Protection letting them know. Members to notify district when they see CO meters need calibration, SCBA and incident reports were mentioned.

Chief DiFronzo will be out of town October 12-21<sup>st</sup>.

At 8:35 pm Chief DiFronzo, Chief Murphy and Chief Keyer exited the board room

At 8:37 Tom Cunningham entered the board room

Tom Cunningham addressed the board and a discussion took place regarding the new 932 specs and standardizing all vehicles.

At 9:00 pm Tom Cunningham exited the board room

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**Rob Cabano Report**

**Buildings and Grounds:**

- **Flooring quote for Station 1 & 3 Parsons Flooring Contract #FT-010820** - approved
  - Add on new Stair Treads at HQ: \$11,760.42
  - Sta. 3 needs painting and wallpaper removal. Will get quotes.
- **Station 3 & 4 9/11 Tree:**
  - Install date 9/5 Bartlett
- **Sta 3 Pavilion:**
  - Awning company adjusted system. The system is made for shade only, cannot be used in the rain. – Rob to look at other options
- **Station 3 Trees:** 1 tree has died and other is sick. \$3,820 to remove the dead tree and try and treat the other tree. Recommend removal of both and replant. (Discuss) Board approved Rob's recommendation.
- **Station 3 Shrubs:** Request was made from Co. 5 to have shrubs trimmed at Station 3. The shrubs at Station 3 have grown and are blocking the front of the building. I met with landscaper and recommendation is not to trim them down as it would leave the shrubs in an undesirable appearance. Recommendation would be removal and add new plantings.
- **Repair to training building:** Met with Jason Bernfeld from Strategic Safety Dynamics about the damage done in training facility. Quoted \$20,427.50 – Westbury Fire Department will pay for all damages caused during their training on August 26, 2024. Chief Di Fronzo meeting with Westbury Chief and will give quote.
- **Water Usages Sta 3 & 4:** Receiving high water usage alerts at Station 3 & 4. So far one leak found at Station 3 and repaired. Still working on issue.

**Info Tech:**

- **HQ Engine Room Audio System:**
  - Installed and working
- **Digitalizing Records Management:**
  - Will be meeting with a Rep from NYS to review our records.
  - Email Phishing test was sent to 22 random employees/members with 100% compliance and no failures

**Equipment:**

- **SCBA Bottles:**
  - Info sent to Chiefs Office on safety locks

**Vehicles:**

- **9304 Vehicle:** Engine repair completed
- **932 Fuel Tank:** Replaced
- **9399 MVA:** Almost Completed
- **Ford Chassis:** Delivered and inspected by Dist. Mechanic. Awaiting final invoice from Ford.
- **District vehicle replacement:** The current fleet is aging except for the Ford Rangers that were just replaced. Would like to investigate the vehicles that are 10+ years old to start to be replaced in upcoming 2025 budget then continue onto a 5-year replacement plan for all district maintenance vehicles. Currently still 1 vehicle short and urge the BOFC to consider replacing a vehicle. (Discuss)

**EMS:**

- **Replacement LP Monitors & AED's from Stryker:**
  - Look into the purchase of Expedition Electronic Stair chair – Board to look at it at the EMS Expo
  - Replacement equipment starting to arrive

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**Personnel:**

- **Paramedic Staff Hiring:**
  - Awaiting approvals for Rothman & Gil both have completed all required paperwork and testing
  - Discontinue the onboarding process of Zyad Farooq. Hasn't been responsive and was a no call/no show for his physical. Letter to be sent. – board approved Rob sending letter.
- Would like to hire 1 additional FT Custodian (Discuss)
- Would like to start moving forward with a plan to hire BLS providers to supplement EMS system. (Discuss) – District Secretary to request additional Ambulance Medical Technician spots with civil service.
- Request an Executive session with board for discussion of personnel

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to remove the (2) dead trees at Sta. 3 and replant new ones. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the Parsons Commercial LLC estimate for removing and installing stair treads at Station 1 in the amount of \$11,760.42. All were in favor and the motion carried.

At 10:00 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to go into executive session to discuss personnel issues. All were in favor and the motion carried. Ana Stephens exited the board room.

At 10:11 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to come out of executive session. All were in favor and the motion carried. Ana Stephens entered the board room.

The quote form Strategic Safety Dynamics for the repairs on the training facility damages was discussed and Rob will speak to Chief DiFronzo.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to denied Chief Murphy request to attend the IAFC Symposium in the Sun on November 14-17, 2024. Chairman Mulligan, Commissioner Mulholland and Commissioner Ofenloch opposed the motion and the motion failed.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Ofenloch to approve Chief Murphy attending the IAFC Symposium in the Sun on November 14-17, 2024. Commissioner Chiz and Commissioner Dwyer opposed the motion and Chairman Mulligan approve to pass the motion.

Board reviewed the Chief's 2024/2025 Chiefs Budget.

#1 Emergency Plug for Electric Vehicle Shut Down – chiefs to investigate further

#2 Four Halmotro Mini Cutter CCU10 for chiefs' cars – approved

#3 Fire/EMS Digital Check List – hold to investigate further

#4 Pump Ops VR Trainer – hold chiefs to investigate further

#5 (20) APX8000XE radios – hold to see who needs them Commissioner Mulholland to investigate

#6 (3) Chevrolet 2500 series pickup trucks for Chief's vehicles – Rob to look what is available

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A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the purchase of (4) Halmotro Mini Cutter CCU10 for the chiefs' cars in the amount of \$18,021. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the purchase of one White Chevy or Ford pickup truck for the chiefs. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Chairman Mulligan to approve the Hubbinette-Cowell Associates, Inc. Accident Policy Invoice for the period of 9/19/24 – 9/19/25 in the amount of \$16,972. All were in favor and the motion carried.

**Minutes:** A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the August 2024 minutes. All were in favor and the motion carried.

Sta. 2 walk-thru Chairman Mulligan and Commissioner Mulholland to discuss with Chief Wright. Station 4 House Committee submitted request for items to be moved – have house committee place post it stickers where they would like the items and district will take care of it. Sta. 4 House Committee request for couches in the lounge was discussed and the board is not in favor. The Chiefs to let the Sta. 4 house committee know board is not in favor. Email from Jennifer Sheehan regarding CME class reimbursement submit through the Chiefs office.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Chiz to deny the Sta. 4 House Committee request for two couches. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Mulholland to approve the request from NDI to hold Straggler Nights at Sta. 3 on October 29<sup>th</sup>, November 19<sup>th</sup> and December 17<sup>th</sup>. All were in favor and the motion carried.

**Department Correspondence**

Co. 4 letter:

- Ex-Captain Michael Doerflein Life Active Status board approved

Co. 6 letter:

- Corn hole boards reimbursement to Co. 6, the district is not interested in buying

Co. 7 letters:

- Leave of Absence return to chief office no return equipment form attached
- District Medical Personnel the district in process of hiring full time and part time employees.
- Change of Address the district will update the files

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the request for Life Active status for Ex-Captain Michael Doerflein. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to denied the request to buy (2) corn hole boards from Co. 6. All were in favor and the motion carried.

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**Secretary Report**

Spoke on: Rescheduling certain board meetings due to the board being out of town, due dates for the 2025 budget, NSWCA thank you letter and the notice of claim for the 9399 incident July 2024.

**Commissioner Ofenloch Report**

Nothing to report.

**Commissioner Chiz Report**

Commissioner Chiz discussed having a meeting to review policies, Employee Manual and the Work Rules. Board to meet 9/26 to review the items. Ex-Chief history book looking to order 100 copies at \$5,752. Will speak to the Chief.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the purchase of 100 copies of the Ex-Chief history book in the amount of \$5,752. All were in favor and the motion carried.

**Commissioner Dwyer Report**

Nothing to report

**Commissioner Mulholland Report**

Commissioner Mulholland discussed grant writers and scheduling them for the September 24<sup>th</sup> boarding.

**Chairman Mulligan Report**

Chairman Mulligan discussed the following: the 9/11 plaques, walk-thru for Sta. 2 will go with Commissioner Mulholland, policies, photographer, Sta. 4 tools, September 21<sup>st</sup> Special Olympics, pictures of 933, 934 and 937, all commissioners except Commissioner Ofenloch will be out of town during the 9/11 ceremony and airport transportation was discussed.

Robert Cabano spoke on EMTs positions.

Being no other business, at 11:35 p.m. a motion was made by Commissioner Mulholland and seconded by Commissioner Ofenloch to adjourn the meeting. All were in favor and the motion carried.

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**General Correspondence:**

- 09.06.24 VFIS forwarded deductible reimbursement for the 2022 CHEV Suburban incident. Check#84368 in the amount of \$1,000 was deposited into the general fund
- 09.06.24 Mr. Gary Gelfand submitted a FOIL Request for a fire report at 25 August Lane, Hicksville, NY on August 30, 2024
- 09.13.24 VFIS forwarded supplemental payment for repairs to 2020 Ford 9399. Check #84913 in the amount of \$1,677.93 was deposited into the general fund.
- 09.13.24 Newman, Anzalone & Newman, LLP submitted a FOIL Request for a PCR for an incident on October 28, 2022
- 09.16.24 Hicksville Water District forward reimbursement for the August 2024 Fuel Usage. Check# 27189 in the amount of \$1,772.31 was deposited into the general fund
- 09.16.24 Select Attorney submitted a FOIL Request for a fire report at 801 S. Broadway, Hicksville on August 25, 2024
- 09.20.24 The State Insurance Fund forwarded a disability claim payment for T. Mooney. Check# 6253467 in the amount of \$850 was deposited into the general fund
- 09.20.24 The State Insurance Fund forwarded a disability claim payment for T. Mooney. Che # 6253468 in the amount of \$306 was deposited into the general fund
- 09.20.24 LexisNexis submitted a FOIL request for a fire report at 16 Jerusalem Avenue, Hicksville on September 4, 2024
- 09.26.24 Ms. Zoila Fuentes submitted a FOIL request for a fire report at 72 Notre Dame Avenue, Hicksville, NY on May 6, 2021

**Dept. Correspondence**

- 09.03.24 Chiefs forwarded the 2024/2025 Chiefs Budget request
- 09.03.24 Chiefs forwarded apparel request
- 09.03.24 Chief Murphy forwarded request to attend IAFC Symposium in the Sun November 14-17, 2024
- 09.03.24 Co. 2 forwarded correspondence regarding New 932 Change Orders
- 09.24.24 Co. 4 forwarded correspondence regarding Ex-Captain Michael Doerflein Life Active Status
- 09.03.24 Co. 6 forwarded correspondence regarding Suyin Jakobsen request to attend EMS Conference
- 09.03.24 Co. 6 forwarded correspondence regarding Ex-Captain Michael Reinhardt
- 09.24.24 Co. 6 forwarded correspondence regarding Corn Hole Boards
- 09.24.24 Co. 7 forwarded correspondence regarding Leave of Absence for Captain Steve Skrynecki
- 09.24.24 Co. 7 forwarded correspondence regarding District Medical Personnel
- 09.24.24 Co. 7 forwarded correspondence regarding Duty Crew System
- 09.24.24 Co. 7 forwarded correspondence regarding Change of Address Daniel Ricaurte
- 09.03.24 CME Coordinator forwarded correspondence regarding Penney Miyay and the CME Program
- 09.24.24 Krista Meyers forwarded correspondence regarding college schedule for fall semester



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**Special Meeting of the Board of Fire Commissioners: Sunday, September 22, 2024**

Meeting opened at 10:00 am with Chairman Mulligan, Commissioner Chiz, Commissioner Ofenloch, Commissioner Dwyer, Commissioner Mulholland, Chief DiFronzo and Chief Murphy. The meeting was held on the engine room floor at Station 1. The meeting agenda was to review Company 2 letter concerning the new 932 while looking at 933. There were no decisions made at this meeting.

Meeting was adjourned at 11:30 am on the engine room floor.

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**Special Meeting of the Board of Fire Commissioners: Tuesday, September 24, 2024**

Commissioner Chiz called the meeting to order at 5:30 p.m. with the following present: Commissioner Ofenloch, Commissioner Dwyer, Commissioner Mulholland, Erin Bernaudo, Treasurer, Robert Cabano, Superintendent, Ginia Allegretta, Deputy Treasurer and Ana Stephens, District Secretary.

Commissioner Chiz led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad, the passing of Ex-Captain John Mc Kiski, Jr., Woodmere Fire Department Ex-Commissioner and Ex-Chief Erik Kinney. Prayers for Honorary Chief Steven Heidenfelder, Fire Fighter Richard Schmidt and Joel Bearman of the Long Island Fire Districts Legislative Committee of Nassau County.

Erin Bernaudo reviewed the 2025 proposed budget line by line.

At 5:36 pm Chairman Mulligan entered the board room

A motion was made by Commissioner Mulholland and was seconded by Commissioner Ofenloch to adopt the 2025 proposed budget. All were in favor and the motion carried.

The Budget Hearing was discussed and schedule for October 15, 2024 at 5:00 pm.

Erin gave her Treasurer Report.

At 6:11 pm Erin Bernaudo and Gina Allegretta exited the board room

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Dwyer to approve the following checks. All were in favor and the motion carried.

<u>FUND</u>	<u>ABSTRACT #</u>	<u>CHECK DATE</u>	<u>CHECK #S</u>	<u>AMOUNT PAID</u>	<u>BANK</u>
GENERAL	09-06-24A	9/9/24	13293-13295*	\$60,990.85	FNBLI
GENERAL	09-12-24A	9/13/24	13296*	\$2,463.11	FNBLI
GENERAL	09-24-24A	9/25/24	13297-13363	\$214,769.54	FNBLI
FIREMATIC	09-24-24F	9/25/24	173	\$86,262.65	FNBLI

\* The following checks were issued between board meetings:

Check #13293:	Payment for new maintenance vehicle. Payment was due upon delivery and verbally approved by 3 commissioners.
Check #13294-13295:	Payments for gas and electric utility bills.
Check #13296:	Remittance for employees' NYS Deferred Compensation deductions.

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Lifepaks were discussed and Rob Cabano to get quote for two Trainer Lifepaks.

Sta. 2 House items request, Commissioner Mulholland will reach out to Chief Wright and schedule a meeting with the officers to review request.

The board discussed Suyin Jakobsen's request for transportation to The Vital Signs Conference in October.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Dwyer to approve Suyin Jakobsen transportation to the Vital Signs Conference using a district van, the 005 vehicle or take personal vehicle and the district will reimburse for mileage per the IRS 2024 set rate of 67 cents per mile. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Chiz to approve the Assistant Chief Sponsorship which includes journal ad for the Firefighter Museum 2024 Badge of Courage event in the amount of \$3,000. All were in favor and the motion carried

At 6:23 pm Alex McVeety and Robert Waegerle of Contract Data Management LLC entered the board room

Ms. McVeety discussed the various DEC Volunteer Fire Assistance (VFA) grants available, process of applying and Contract Data Management rates.

At 6:53 pm Alex McVeety and Robert Waegerle exited the board room

At 6:55 pm Thomas Devaney and Kevin Mulrooney of Grant-Guys entered the board room

Mr. Mulrooney discussed the SAFER Recruitment and Retention grant and other SAM and FEMA grants for equipment, washer/dryer and storage.

At 7:55 pm Thomas Devaney and Kevin Mulrooney exited the board room

A motion was made by Commissioner Chiz and was seconded by Commissioner Dwyer to approve Contract Data Management LLC doing the application for the e-grant at a fee of \$350. All were in favor and the motion carried.

## **Robert Cabano Report**

### **Buildings and Grounds:**

- **Flooring Projects:**
  - Materials are starting to come in as per vendor
- **HQ & Station 3 Painting Quotes (Includes wallpaper removal) approve R&J Painting being the lower quote.**
  - Walker Painting \$37,500
  - R&J Painting: \$26,600 – approved
  - No Bids: PNP Painting; Barberry Construction; Green Apple Painting

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- **Maintenance Building:**
  - **Air Compressor Repair:** Global Industrial \$3,257.01 (NYS Contract Pricing) - approved
- **Station 3 Lawn:**
  - Working on quotes for lawn chemical vendor - separate from lawn maintenance.
- **Repair to training building:** Met with insurance adjuster from McNeil representing Westbury Fire District on 9/23 for repair.
- **Training Building:** Had maintenance staff fabricate wood steps due to the distance from exiting the building and sidewalk.
- **Station 3 Horseshoe Pits:** Maintenance Staff working on updating the wood boxes.
- **HQ AC Repair:** Meeting room in basement needs new AC unit. – **approve Quality AC & Heating being lower quote.**
  - **Quality AC & Heating:** \$5,450.00 – approved
  - **KG Mechanical:** \$6,995.00
  - **Keyland Mechanical Corp:** \$7500.00
- **Water Usages Sta 3 & 4:** Met with lawn sprinkler company. Needed to change out multiple heads for better efficiency. Since completing this work, we are no longer receiving alerts that we are over usage. – board asked Rob to check gallon amounts before and after the new sprinkler heads were installed.
- **HQ Gear Dryer:** As per Chris Merc the dryer isn't working efficiently any more is recommending the district investigate a replacement. Board asked Rob to get quotes

**Info Tech:**

- **Digitalizing Records Management:**
  - Ana and I will be meeting with a Rep from NYS to review our records on October 30th

**Equipment:**

- **SCBA Bottles:**
  - Info sent to Chiefs Office on safety locks
- **Holmatro Mini Cutters:** Delivered & given to Chiefs Office
- **New Hose:** Notified Chiefs on 9/12 new hose is ready to be distributed to companies. Requested a list so staff can deliver hose that is needed.
- **Long Beach FD:** Requesting a donation of old modems for Life Pack 15's once we place the LP 35's in service.
- **Spare Gear:** Need approx 25 sets repaired, would like to contact Frank Lau of FFENY. – board approved
- **Satellite Phones:** As per dispatch services are not needed and advising we should discontinue. Rob to look and discontinue service.

**Vehicles:**

- **932 Fuel Tank:** Crack found in suction pipe, going to Chivvas for welding repair tomorrow.
- **9399:** Back in service
- **Ford Chassis:** Process has started on the remount. Pricing to refurb box: board approved Kessel being lower quote
  - **Kessel:** \$23,912.94
  - **Perfect Bodies Auto Body:** \$25,951
  - **Bob & Fred's:** No Bid not interested in work
- **9327:** In need of major engine work. The vehicle worth from KBB and Edmunds sets a vehicle value \$13,000-17,000. Carvana was not interested in the vehicle due to the engine repairs needed. As per district mechanics their opinion is to zero value the vehicle an set to auction, it is not worth the repair due to the age of the vehicle and all the prior issues the vehicle has had. –
  - **Huntington Chevy:** \$10,217.72 not including and other damage they may find while the engine is apart.

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- **Old 9380:**
  - Auction 2003 Ford E350 Chassis to Auctions Internation.
  
- **District vehicle replacement:**
  - **New Chiefs Pick Up:** 2024 Chevy Silverado 1500 \$53,983.07 Boces Bid 19/20-045 EXT. 2F, This vehicle was reviewed by 1<sup>st</sup> Asst. Chief C. Wright and approved. Chief requested only upgrade on vehicle to have black rims for an additional \$800. – Board approved
  - **New District Vehicle (9327 Replacement)**
    - 2024 Tahoe \$66,107.50 (\$59,670.50 with trade in) NYS Contract PC-69408 – Board approved
    - **Commander Fleet will give \$6500 credit for the trade in of 9327.** – Board approved

**EMS:**

- **Replacement LP Monitors & AED's from Stryker:**
  - All AED's are in service, 2 were removed and returned for software issues.
  - Monitors and parts are coming in.

**Personnel:**

- **Paramedic Staff Hiring:**
  - Ohad Gil, started.
- **CME Coordinator:**
  - Resume of Anthony Guerne for the CME Coordinator Position (see attached) – Rob to get pricing
- **District BLS Provider:**
  - Received to date 35 Resumes for the BLS positions. Discuss Interview Process.
  - Emailed Multiple Options on how to start program to BOFC.
- On Monday I met with NCPD Homicide Detective J. Bobes. He requested a review of the surveillance cameras facing W. John Street. After reviewing footage, he is requesting to send is surveillance team here to have a copy of the footage he needs. I advised him the district would have no problem complying to his request for footage.
- I will be away on Vacation from 11/23/2024-12/01/2024.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the quotes from R & J Full Spray & Paint Corp. for a total amount of \$26,600 to remove wallpaper, prep walls for skim coating and painting of various locations at Sat. 1 and Sta. 3. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Chiz to approve the Global Industrial quote in the amount of \$3,257.01 for an Arrow Pneumatics AR-550-A Non-cycling refrigerated air dryer, Coalescing/Oil filter and Zinc bowl to repair the maintenance air compressor. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the quote from Quality Air Conditioning & Heating to replace the broken Trane 3-phase air conditioning condensing unit in the amount of \$5,450. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve having approximately 25 sets of gear repaired by Frank Lau. All were in favor and the motion carried.

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS

HICKSVILLE FIRE DISTRICT: Tuesday, September 3, 2024

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve discontinuing the satellite phone service since no longer needed. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve Kessel Collision Corp. quote in the amount of \$23,912.94 to refurbish the 2024 Ford cutaway chassis body. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Dwyer to approve the purchase of a 2024 CHEVY Silverado 1500 in the amount of \$53,994 to replace the 2017 CHEVY Suburban Chief vehicle. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Mulholland to approve the purchase of a 2024 CHEVY Tahoe in the amount of \$66,107.50 to replace the old 9327 a 2015 CHEVY Tahoe. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Mulholland to approve the trade in value of \$6,500 offered by Commander Fleet Corp. for the old 9327 2015 CHEVY Tahoe. All were in favor and the motion carried.

A motion was made at 8:50 pm by Commissioner Dwyer and was seconded by Commissioner Chiz to go into executive session to discuss personnel matters. All were in favor and the motion carried.

A motion was made at 9:09 pm by Commissioner Dwyer and was seconded by Commissioner Ofenloch to come out of executive session. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Ofenloch to approve the reimbursement to Jennifer Sheehan in the amount of \$450 for recertification of ACLS and PALS courses. All were in favor except for Commissioner Dwyer that opposed and the motion carried.

District to send letter to Chiefs pre-approval needed before taking any CME classes if requesting reimbursement.

New 932 change orders board met on September 22<sup>nd</sup> to discuss, 2024/2025 Chief budget waiting on Chiefs to get more information on certain items

The August 2024 Pre-Plan was submitted by Patrick Mc Geough

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Chiz to zero value the 9380 cab and put on Auction Internationals. All were in favor and the motion carried.

**Secretary Report**

Poster contest moved to November 17<sup>th</sup> per Chief DiFronzo, FDSOA need for commissioners going to pick their pre-conference classes to do their registration, discussed public budget hearing date and time and board approved October 15<sup>th</sup> @ 5:00 pm, reached out for insurance paperwork for deceased member, worked with Brad Pinsky on paperwork for the Article 78.

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS  
HICKSVILLE FIRE DISTRICT: Tuesday, September 3, 2024

**Commissioner Chiz Report**

Commissioner Chiz discussed policies and the employee manual review, multi-year capital projects

**Commissioner Dwyer Report**

Nothing to report

**Commissioner Ofenloch Report**

Nothing to report

**Commissioner Mulholland Report**

Nothing to report

**Commissioner Mulligan Report**

Chairman Mulligan discussed the wording for the 9/11 tree plaque, photographer, Fire House Magazine out with the article of 933, 934 and 937, South Farmingdale Open House requesting to use the safety trailer will send letter, chiefs will arrange for counseling for anyone needing after member incident.

Being no other business at 10:06 p.m. a motion was made by Commissioner Ofenloch and seconded by Commissioner Chiz to adjourn the meeting. All were in favor and the motion carried.

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS  
HICKSVILLE FIRE DISTRICT: Tuesday, September 3, 2024

**Special Meeting of the Board of Fire Commissioners: Thursday, September 26, 2024**

Chairman Mulligan called the meeting to order a 5:30 p.m. with the following present: Commissioner Chiz, Commissioner Ofenloch and Commissioner Mulholland. Commissioner Dwyer and Ana Stephens were unable to attend

All draft policies were reviewed and no decisions were made.

At 7:00 p.m. a motion was made by Commissioner Dwyer and seconded by Commissioner Chiz to adjourn the meeting. All were in favor and the motion carried.