

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
HICKSVILLE FIRE DISTRICT: Tuesday, June 11, 2024

Chairman Mulligan called the meeting to order at 6:00 p.m. with the following present: Commissioner Chiz, Commissioner Ofenloch, Commissioner Dwyer, Commissioner Mulholland, Erin Bernaudo, Treasurer, Pat Gashonia, District Clerk, Robert Cabano, Superintendent and Ana Stephens, District Secretary.

Chairman Mulligan led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad and for the passing of Past Commissioner and Honorary Chief William Foley.

Treasurers Report: A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the treasurer’s report. All were in favor and the motion carried.

Erin spoke on the NYCLASS accounts and interest received y-t-d. The gratuity for the Department Installation Dinner was discussed and \$5 per person was agreed on. On the EMS Cost Recovery billing started May 1 and a couple of payments have come in. Commissioner Chiz thanked Erin and Ana for all their efforts in getting the EMS Cost Recovery program up and running. The outstanding red light camera violation reimbursement was discussed and the Board directed Erin to write a letter to the Chiefs for follow up with the member.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Ofenloch to approve a \$5 per person gratuity in the amount of \$2,420 to Crest Hollow County Club for the Department Installation Dinner on June 1, 2024. All were in favor and the motion carried.

At 6:13 pm Erin Bernaudo exited the board room

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Dwyer to approve the following checks. All were in favor and the motion carried.

<u>FUND</u>	<u>ABSTRACT #</u>	<u>CHECK DATE</u>	<u>CHECK #’S</u>	<u>AMOUNT PAID</u>	<u>BANK</u>
GENERAL	06-04-24A	6/7/24	12907*	\$2,385.22	FNBLI
GENERAL	06-11-24A	6/12/24	12908-12968	\$269,514.83	FNBLI
B&G	06-11-24B	6/12/24	292-293	\$31,710.50	FNBLI
GENERAL	06-12-24A	6/12/24	12969**	TBD	FNBLI

* The following check was issued between board meetings:
Check #12907: Remittance for employees’ NYS Deferred Compensation Plan deductions

** Check #12969 is the gratuity check for the 6/1/2024 Department Installation Dinner. The gratuity amount will be approved at the 6/11/24 board meeting and payment will be issued afterwards.

Pat Gashonia Report

- PO # 24354 dated May 15th was issued to S.E. International for a new radiation meter for 9319 in the amount of \$561.49. the meter was received and has been placed on 9319.
- PO # 24353 dated May 15th in the amount of \$1,246.92 was issued to Uline for the work table and shelves for Company 1 and all items were received.
- PO # 24355 was sent to Bill Fox for Ex-Chief Al Merk’s name plate. Will contact him when the new plate comes in.

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- PO # 24360 dated May 16th in the amount of \$312.13 was issued to Jones & Bartlett Learning for an EMT book for Suyin Jakobsen and it has been given to Suyin.
- Firefighters Equipment came on May 28th to inspect the turn out gear. Received quote # 24-052992 in the amount of \$6,133.00 for repairs that need to be done.
- Renewed our radio license call sign WPNW364 online through the Federal Communications Commission and a copy of the license is in the folder in the district office.
- Automotive Computers came on May 24th to install fuel rings on new 9372 and 9373. Tim also looked into 934 as it was unable to dispense diesel fuel. Found a problem with the number in the fuel program and was corrected on my computer. PO #24377 was issued to cover this visit.
- PO # 24402 was emailed to GT Stimulators on May 31st in the amount of \$6,845.00 for the adult and baby CPR training manikins. All of the CPR manikins came in today. Will store in cage once arrives
- Tim Mooney contacted me recliner's headrest worn out in the paramedic's office. Contacted Fire Station Furniture and upholstery is no longer under warranty but have a headrest panel which slides over the chair for \$79.99. Placed order on June 4th PO# 24413. Came in yesterday and it covered the worn out section.
- Received a quote from the Popcorn Factory in the amount of \$34,171.25 for the popcorn bags for November popcorn day. Amount is \$605.00 more than last year. Please discuss and if approve will contact Erik the representative.
- Two new iron horse chairs for dispatch have been received.
- Ex Chief Diaz called for a new Ex Chief name plate

At 6:21 pm Pat Gashonia exited the board room.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the Popcorn Factory quote for the popcorn bags in the amount of \$34,171.75. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Mulholland to approve the Firefighter Equipment of NY quote to repair members gear in the amount of \$6,133. All were in favor and the motion carried.

At 6:25 pm Sal Canova of SJC Computing and Carlos Cerro entered the board room

Sal discussed the onboard of computers and is working with Rich Baldwin. Servers were restored, Microsoft did updates that caused the outage. Going forward updates will not be automatic so that this problem doesn't happen again.

At 6:39 pm Sal Canova and Carlos Cerro exited the board room

Rob Cabano Report

Buildings and Grounds:

- Garage Door Safety Eyes:
 - Completed

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- **Copier Machine Replacements District Office & Chiefs Office**
 - Delivery Set for Tuesday 6/18
- **Met with Parsons Flooring for Station 1 and Station 3 to replace the older flooring.**

Info Tech:

- **SJC Computing:**
 - Currently Transitioning from old vendor
- **Red Alert Server:** Server Crashed early morning hours of Sunday 6/9/24. Windows Updated causes the crashed. Server is currently back online. Missing information will be fully restored in a few days.
- **Surround Sound Project:**
 - Downstairs hall completed
- **New Era Phone System:** Having issues with 2 extensions (131 & 132), working on problem. I spoke to Tech Support again. They are working on the issue.
- **New Chairs for Station 4 Lounge:**
 - Dreamseat: \$11,968 – Board approved Dreamseat lowest quote
 - Lazy Boy: \$16,043.99
 - Raymour & Flanigan: \$13,115.59
 - Met with Paperless Solutions to discuss transfer of paper to digital files. Researching other vendors

Equipment:

- Holmatro battery recall. 1 battery needed to be replaced on 938.
- Decommission & Surplus the following equipment for Auction:
 - 2-Cutters edge CE 101 Saws, 2 Echo Vent Saws, 1 Cutters edge CE-670 Vent saw, 1 Danzig Floor Scrubber, 1 Floor Scrubber/Polisher (Unk Name), 1 Forza MR1000 Steam Cleaner, 1 General Floor Buffer, 1 Hart Floor Buffer, 1 Hi-LO Floor Scrubber, 1 Hobart Tigwave 250 Welder, 1 Holmatro & Arkus Power Pump, 1 Partner K650 Vent Saw, 1 Snap-ON WB260A Tire Machine, 1 Taski Combimat 1000T Carpet Floor Cleaner, 1 Taski Ergodisc 300 Floor Buffer

Vehicles:

- 9311 at body shop for repair.
- 9304 Vehicle: Awaiting Parts to be delivered
- New engine outfit with protective metal and color matched spray lining:
 - Kessel: \$1,952.50/per engine
 - Awaiting other quotes
- District vehicle replacement: Maintenance Vehicle PO sent to Ford for 2025 E350 Chassis. Still need to investigate purchasing another District Vehicle.

EMS:

- During Stryker PM Service, found Lucas Batteries needed to be replaced covered under warranty. New batteries were delivered today.
- Awaiting Official Quotes from Stryker for new LP 35 Monitors and replacement AED's.
- Replace the 9399 Toughbook with Ipad. Take the old 99 Toughbook and utilize it in 939 vehicle. The current 939 Toughbook is having a problem with sim card reader and will need to be sent out.

Personnel:

- Paramedic Staff Hiring: - Interviewed by Tim Mooney and Rob Cabano. Board requested resumes for review.
 - Paramedic Jonathan Rothman
 - Paramedic Ziyad Faroo
 - Paramedic Ohad Gil

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A motion was made by Commissioner Chiz and was seconded by Commissioner Dwyer to zero value the following items and put up for sale on Auctions International: 2-Cutters edge CE 101 Saws, 2 Echo Vent Saws, 1 Cutters edge CE-670 Vent saw, 1 Danzig Floor Scrubber, 1 Floor Scrubber/Polisher (Unk Name), 1 Forza MR1000 Steam Cleaner, 1 General Floor Buffer, 1 Hart Floor Buffer, 1 Hi-LO Floor Scrubber, 1 Hobart Tigwave 250 Welder, 1 Holmatro & Arkus Power Pump, 1 Partner K650 Vent Saw, 1 Snap-ON WB260A Tire Machine, 1 Taski Combimat 1000T Carpet Floor Cleaner, 1 Taski Ergodisc 300 Floor Buffer. All were in favor and the motion carried.

At 6:51 pm Joe Frank entered the board room

A motion was made by Commissioner Chiz and was seconded by Commissioner Dwyer to approve the Dreamseat quote for 12 XCalibur Chair Black Leather in the amount of \$11,968. All were in favor and the motion carried.

The board and Rob discussed the mechanic report can be seen by the officers on the computer not on their cell app.

At 7:02 pm Chief DiFronzo, Chief Murphy entered the board room. Chief Keyer was unable to attend.

Chief Murphy handed in the SCBA reports sent by Chief Keyer.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve the dishonorable discharge resignation of Mohammad Mustafiz effective June 11, 2024. All were in favor and the motion carried.

The board discussed the hose testing company and asked Rob Cabano to look at other vendors. Once the reports are received Rob will send to the Chiefs.

At 7:10 pm Chief Wright entered the room

A motion was made by Commissioner Mulholland and was seconded by Commissioner Ofenloch to approve Suyin Jakobsen in the CME program. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Ofenloch to approve reimbursement for refreshments to the Department during the review meeting of the Omega Auto Body fire in the amount of \$233.69. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Ofenloch to approve the reimbursement for refreshments at the Memorial Day Parade on May 27, 2024 in the amount of \$256.00. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve FF Justin Stack's 6 month leave of absence effective April 25, 2024. All were in favor and the motion carried.

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Chief DiFronzo Report

Chief DiFronzo submitted the department correspondence which was read aloud by the District Secretary. The Chief thanked the board for a great Department Installation dinner. Next years installation dinner was discussed. Quotes received from Crest Hollow Country Club \$150 per person, Melville Marriott \$170 per person and Hyatt no available dates in May or June. Board approved the Crest Hollow Country Club having June 7th available and the lowest price per person. Chief wants to thank the district mechanics, Erik and Tim for noticing the oil leak on 9301. The Chiefs handed in Chief's Policies HFD-53 Point System, HFD-058 Letters of Recommendation for Members and HFD-059 Fire and Rescue Alarm Percentage. Board to review. 932 specs were discussed and Co. 2 would like to get one of the new pumpers to see if everything would fit, board is fine with that. Chairman Mulligan gave the Chiefs letter for red light ticket received for a district vehicle that is still not reimbursed. Chiefs will reach out to member and reimbursement.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Ofenloch to approve Crest Hollow Country Club as the venue for the 2025 Installation Dinner at a price of \$150 per person on June 7, 2025. All were in favor and the motion carried.

Chief Wright Report

Chief Wright discussed Co. 2 walk-through, OSHA, bailout 15 members still to qualify will be scheduling them and if can't make it they must send letter stating such, if no letter will meet with individual. The OSHA classes have a June 14th deadline and all Captains were notified. Login issues were resolved with the help of Chief Murphy and Carlos Cerros. If not completed members keys will be turned off and charges will be brought up. Chief DiFronzo has info on training that he got from vendor at FDIC.

Chief Murphy Report

Chief discussed 931chauffer requalification, water pressure on hydrants during training very low by Cantiague Park.

Board to reach out to the Hicksville Water District Superintendent Paul Granger.

Chairman Mulligan let the Chiefs know that the piece of furniture was removed from the office. The grinder at Sta. 4 Chief DiFronzo approved for it to go back but next time it's taken apart it will be taken out by the district. If members need a specific tool to clean equipment put in a request thru the Chiefs office. Election module in Red Alert Chiefs to discuss.

Board addressed the Chiefs on details of 936 outrigger and the impression it made at the funeral home during the arch detail. Rob will go to the funeral home to discuss repairs.

At 8:30 pm Chief DiFronzo, Chief Wright and Chief Murphy exited the board room

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Correspondence:

Discussed were: Co. 4 letter regarding hose tests was discussed and Rob Cabano will give Chiefs the reports once district receives. Co. 7 letter regarding new EMS billing procedures was discussed and Commissioner Mulholland will reach out to Tim Mooney to schedule Department training for PCR's. Sta. 2 walk-through given to Rob to start taking care of minor items and Board to review request. Co. 6 letter on 936 equipment location given to Rob for district mechanic to handle.

Joe Frank Report

Joe Frank reported on the OSHA Proposed Fire Brigade Standard 1910.156 and how everyone from State level, PESH, Legislators working together and comment period was extended to July 22nd. Article 78 a motion to dismiss was filed now waiting on the court.

At 8:47 pm Joe Frank exited the board room.

Rob discussed Amanda Kingdon moving out of state and the district needing a new Certified Instructor Coordinator (CIC). Scott DiPino is a CIC and knows one other person that is also a CIC. Rob will speak with them.

At 8:51 pm A motion was made by Commissioner Ofenloch and was seconded by Commissioner Mulholland to go into executive session to discuss personnel issues. All were in favor and the motion carried.

At 9:00 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to come out of executive session. All were in favor and the motion carried.

The cleaning service was discussed and contract ends on July 31, 2024. Rob Cabano will let the Chiefs know. The board asked Rob to make up a couple of funeral flags for members. Drill team asked district mechanic to do the brakes on C Rig. Board asked that the Drill team send a written request thru the Chiefs office in the future. NDI is requesting to hold a straggler night on August 15th at Sta. 3. Board approved NDI's request.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the New York Blood center request to hold a blood drive at Sta. 1 on August 14th, 2024. All were in favor and the motion carried.

At 9:29 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to go into executive session. All were in favor and the motion carried. Rob Cabano exited the room.

At 9:40 pm A motion was made by Commissioner Ofenloch and was seconded by Commissioner Chiz to come out of executive session. All were in favor and the motion carried.

Minutes: A motion was made by Commissioner Mulholland and was seconded by Commissioner Ofenloch to approve the May 2024 minutes. All were in favor and the motion carried.

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Patrick McGeough submitted the May 2024 Pre-Plan Updates.

Secretary Report

Lucy Neuman sent application to civil service for processing. Received invoice from Pinsky related to the Article 78 filing. Sent legal notice to cancel the Hicksville Fire District Board of Fire Commissioner second meeting in June, July and August.

Commissioner Ofenloch Report

Measured containers at Sta. 3 and looked at items in them. Commissioner Chiz will contact the drill team to clean their section.

Commissioner Chiz Report

Commissioner Chiz spoke on the district policies and work rules. Also discussed Redline a vendor that cleans turn out gear and comes here to do it. Board asked Rob to look into it. Hicksville Fire District hosting the 9th Battalion District meeting on August 6, 2024 at Sta. 3, meeting at NUMC Burn Center on June 24, 2024 legislators meeting regarding the potential closing of NUMC anyone attending should wear Class A uniform. Chief Keyer is scheduling a DeWalt demo.

Commissioner Dwyer Report

Nothing to report

Commissioner Mulholland Report

Commissioner Mulholland asked to see the resumes for EMS interviews done. Rob will forward to the board.

Chairman Mulligan Report

Chairman Mulligan discussed scheduling defensive driving, TIPS and reaching out to the district photographer.

Being no other business at 10:31 p.m. a motion was made by Commissioner Dwyer and seconded by Commissioner Ofenloch to adjourn the meeting. All were in favor and the motion carried.

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General Correspondence:

- 06.11.24 Hicksville Fire District forwarded the payment for diesel hose test. Check # 26880 in the amount of \$93.75 was deposited into the general fund
- 06.11.24 Hicksville Fire District forwarded the May 2024 Fuel Usage. Check # 26925 in the amount of \$2,000.84 was deposited into the general fund
- 06.11.24 Hook & Ladder Company #6 forwarded reimbursement for a red light ticket. Check # 1171 in the amount of \$150 was deposited into the general fund
- 06.10.24 David Smith Fire submitted a FOIL Request for a fire report at 2 Cloister Lane, Hicksville, NY incident dated March 28, 2024
- 06.10.24 Colene Singh submitted a FOIL Request for a fire report at 2 Keats Place, Hicksville, NY incident dated June 4, 2024
- 06.10.24 Hayden Karn Consulting Inc. submitted a FOIL Request for a fire report at 23 Peachtree Lane, Hicksville, NY incident dated June 25, 2024
- 06.27.24 Joan Walsh submitted a FOIL Request for a fire report at 31 Julian Street, Hicksville, NY incident dated June 24, 2024

Dept. Correspondence

- 06.11.24 Chiefs forwarded claim voucher for reimbursement of refreshments on June 9, 2024
- 06.11.24 Chiefs forwarded claim voucher for reimbursement of refreshments on May 27, 2024
- 06.11.24 Chiefs forwarded correspondence regarding 2023 members failed percentage
- 06.11.24 Chiefs forwarded Chief's Policy HFD-53 Point System, HFD-058 Letters of Recommendation for Members and HFD-059 Fire and Rescue Alarm Percentage
- 06.11.24 Co. 3 forwarded correspondence regarding FF Justin Stack 6 month leave of absence
- 06.11.24 Co. 4 forwarded correspondence regarding hose test
- 06.11.24 Co. 4 forwarded correspondence regarding Gerry Gagliano off probation
- 06.11.24 Co. 6 forwarded correspondence regarding 936 equipment location
- 06.11.24 Co. 7 forwarded correspondence regarding EMS Billing
- 06.11.24 Krista Meyers forwarded correspondence regarding June schedule
- 06.11.24 EMS Squad forwarded correspondence regarding CME Program for Suyin Jakobsen

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HICKSVILLE FIRE DISTRICT: Tuesday, June 11, 2024

Special Meeting of the Board of Fire Commissioners: Wednesday, June 5, 2024

Chairman Mulligan called the meeting to order at 7:00 p.m. with the following present: Commissioner Chiz, Commissioner Dwyer, Commissioner Ofenloch, Commissioner Mulholland and Ana Stephens, District Secretary.

Chairman Mulligan led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad.

At 7:05 pm Christopher Jewth entered the board room

Board interviewed Christopher Jewth for the Superintendent Fire District position. Christopher spoke on his experience and the board discussed what was expected of him in the title.

At 7:30pm Christopher Jewth exited the board room

At 8:00 pm Steven Sander entered the board room

Board interviewed Steven Sander for the Superintendent Fire District position. Steve spoke on his experience and the board discussed what was expected of him in the title.

At 8:24 pm Steven Sander exited the board room

At 8:30 pm Zachary Zeankowski entered the board room

Board interviewed Zachary Zeankowski for the Superintendent Fire District position. Zachary spoke on his experience and the board discussed what was expected of him in the title.

At 8:45 pm Zachary Zeankowski exited the board room

Being no other business at 9:00 p.m. a motion was made by and seconded by to adjourn the meeting. All were in favor and the motion carried.

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
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Special Meeting of the Board of Fire Commissioners: Tuesday, June 18, 2024

Chairman Mulligan called the meeting to order at 12:05 p.m. with the following present: Commissioner Chiz, Commissioner Ofenloch, Commissioner Mulholland and Ana Stephens, District Secretary.

Chairman Mulligan led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Mulholland to approve the following checks. All were in favor and the motion carried.

<u>FUND</u>	<u>ABSTRACT #</u>	<u>CHECK DATE</u>	<u>CHECK #S</u>	<u>AMOUNT PAID</u>	<u>BANK</u>
GENERAL	06-18-24A	6/21/24	12971-12972	\$3,897.96	FNBLI

The board agreed to meet on June 24th at noon to approve monthly checks. Board to call district photographer regarding pictures being taken.

At 12:13 pm Rob Cabano entered the boardman

The board interviewed Rob Cabano for the Superintendent Fire District position and offered him the job. Rob accepted the position.

Rob let the board know William Hirtzel's truck cab delivery moved to mid-September, C truck district mechanic doing brakes. Sound system in lounge at Sta. 1 was discussed.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Mulholland to go ahead and have Sound Perfect Audio do the surround sound system in Sta. 1 lounge. All were in favor and the motion carried.

Being no other business at 12:30 p.m. a motion was made by Commissioner Mulholland and seconded by Commissioner Ofenloch to adjourn the meeting. All were in favor and the motion carried.

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
HICKSVILLE FIRE DISTRICT: Tuesday, June 11, 2024

Special Meeting of the Board of Fire Commissioners: Monday, June 24, 2024

Chairman Mulligan called the meeting to order at 12:00 p.m. with the following present: Commissioner Chiz, Commissioner Ofenloch, Robert Cabano, District Superintendent and Ana Stephens, District Secretary.

Chairman Mulligan led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Chiz to approve the following checks. All were in favor and the motion carried.

<u>FUND</u>	<u>ABSTRACT #</u>	<u>CHECK DATE</u>	<u>CHECK #'S</u>	<u>AMOUNT PAID</u>	<u>BANK</u>
GENERAL	06-24-24A	6/24/24	12973-13027	\$108,975.75	FNBLI

Rob Cabano submitted the 6-month evaluation for Gina Allegretta.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Chiz to approve the evaluation and take Gina Allegretta off of probation. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the invoice from All American Awards and Uniforms, Inc. for 4 uniform alterations in the amount of \$215. 86. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Chiz to approve the following resignations-Jenifer Urbina effective June 3, Denise Luna's effective April 28, Peter Rainville effective May 9, Belinda Diaz effective March 15, Christopher O'Donnell effective January 5, Jacquelyn Opitz effective March 10, Joseph Pepperman effective April 8 and Ronaldo Monte effective February 15, 2024. All were in favor and the motion carried.

Audit is done and auditors would like to come in to meet with the board to review. Schedule them for the next meeting if available.

Being no other business at 12:14 p.m. a motion was made by Commissioner Ofenloch and seconded by Commissioner Chiz to adjourn the meeting. All were in favor and the motion carried.