

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
HICKSVILLE FIRE DISTRICT: Tuesday, April 9, 2024

Chairman Mulligan called the meeting to order at 6:00 p.m. with the following present: Commissioner Chiz, Commissioner Ofenloch, Commissioner Dwyer, Commissioner Mulholland, Erin Bernaudo, Treasurer, Pat Gashonia, District Clerk, Robert Cabano, Superintendent and Ana Stephens, District Secretary.

Chairman Mulligan led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad and prayers for a quick recovery for William Foley.

Treasurers Report: A motion was made by Commissioner Chiz and was seconded by Commissioner Mulholland to approve the treasurer's report. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Chiz to approve the following checks. All were in favor and the motion carried.

FUND	ABSTRACT #	CHECK DATE	CHECK #S	AMOUNT PAID	BANK
GENERAL	04-09-24A	4/10/24	12647-12708	\$195,946.81	FNBLI

At 6:06 pm Erin Bernaudo exited the board room

Pat Gashonia Report

- PO # 24188 was emailed to Chris Fox for the two 50 year member's badges. One for Pete McLoughlin and the second one for Michael Scanlon.
- PO # 24227 was issued to universal fitness for the service agreement for the gym equipment.
- PO # 24233 dated April 2nd in the amount of \$1,915.00 was issued to Hoosier Tires East for the drill team – C truck.
- PO # 24234 also dated April 2nd in the amount of \$903.42 was issued to SK Speed for oil and filters for the drill team.
- PO # 24238 was issued to Automotive Computers for the new fuel rings on 934 and 937. New ring was put on 932 as it wore out.
- 9 pair of Warrington boots were received from Hi-Tech on March 29th.
- Chris & Tony's and booked the Christmas party for December 3rd in the front room which is a Tuesday at 7:00. That is the same day as the board meeting. The second Tuesday is the date of the elections. Would it be possible to start the board meeting at 5:00 and the employee meeting at 6:00? Discuss and get back to me so I can make any necessary changes.
- Met with Carlos Cerro on March 20th on issues with the VFISU reports. The issues were resolved and can now enter all of the completed courses into Red Alert.
- The unused flu vaccine was sent back to GlaxoSmithkline on March 28th. Once they receive, a credit will be issued to the district.
- Had an issue with dispensing the unleaded fuel last week which has been resolved with the help of Rich Baldwin and technical support of Gas Boy, computer program we use. My computer only one with this program. Please discuss if this program can be installed onto Rob Cabano's computer as well. Called Gasboy and they advised me to contact Rich Baldwin to set up the ability for Rob's computer to have access to the program. the only cost would be Rich 's time to set it up.
- Porta count from Station 4, which is the mask fit testing machine, was sent to TSI for calibration and cleaning. Usually comes back within two weeks or less.

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- Have list of tools requested by Chris Mercadante which will be for stock and training trailer. Please advise if these items can be ordered.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Chiz to approve installing the fuel program on Rob Cabano's computer. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Mulholland to approve the list of tools for stock and training trailer Chris Mercadante requested in the amount of \$1,949.60. All were in favor and the motion carried.

At 6:15 pm Pat Gashonia exited the board room.

Rob Cabano Report

Buildings and Grounds:

- **Exhaust Fan Replacement Sta 1 Kitchen:**
 - Quality AC & Heating, Inc.: \$9650.00 – Board approved lower bid
 - KG Mechanical: \$11,500.00
 - Intricate HVAC: No Call/No Show
- **Parking Lot Sealcoating** – Rob to review quotes
 - A & L Blacktop Sealcoating: \$14,300
 - Centerport Seal Coat Co.: \$11,970
 - United Blacktop: \$ 11,896.00
- Insurance Co. Walkarounds: Went very well. Had very minor suggestions from both VFIS & PERMA. All suggestions have been acted on and are completed by our maintenance staff.
- Sink hole get fixed

Info Tech:

- **IT Services Contracts:** I do request a sperate meeting to meet with all vendors to discuss services. Board to review quotes
 - Get Unlimited IT (Current Vendor): \$6,842.70/mth (\$82,112.40 yearly)
 - Island Tech: \$3,293.96/mth (\$39,527.52 yearly)
 - SJC Computing: \$1,125.70/mth (\$13,508.40 yearly)
- **Surround Sound Quotes for Lower Hall & Co. 3/8 Lounge**
 - Magnum AV Systems: \$20,573
 - SPA: \$20,732 – After review of all proposals Board approved SPA vendor used previously and one of lower bids – Do lower hall at this time, wait for other
 - TriTech: \$22,564
 - InTech AV: \$23,753
 - Audio-Video Invasion: \$23,875
- Purchase 2 additional Red Alert Kiosks for back up. The last 2 have been used to replace EOC & Station 2. Cost \$5,750.00

Equipment:

- Demo for Crewprotect dates? – Board will meet vendor at FDIC
- Inventory Control: Received report. Review completed. Just need to make a few changes in wording. Once that is completed will be sent to Alpine to be uploaded into our system.

Vehicles:

- Ford Rangers: 1st one to be delivered Thursday 4/11. 2nd still in production. Check was issued and ready for delivery of the 1st Ford Ranger.

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- 9382 in MVA, vehicle was struck by Levittown Engine while parked & unoccupied. Mirror was broken and repaired in house.

EMS:

- Requested availability dates and pricing from Norris for the name change over from Department to District for EMS vehicles. Rob discussed what needs to be done.

Personnel:

- District EMS Expansion Options

A motion was made by Commissioner Mulholland and was seconded by Commissioner Chiz approved the Quality Air Conditioning Heating, Inc. proposal being the lower proposal to replace Sta. 1 kitchen exhaust fan in the amount of \$9,650. All were in favor and the motion carried.

At 6:19 pm Tony Wigdzinski entered the board room

Tony Wigdzinski updated the board on the installation dinner and submitted quotes for the florist, balloons and cigars. Discussed the certificates and who will do this year along with frames for them. Will need to setup meeting with Crest Hollow to finalize menu.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the invoice from Centerview/Mineola Florist for flowers at the installation dinner on June 1, 2024 in the amount of \$4,215.00. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the quote from Sky High Balloon Company for balloons at the installation dinner on June 1, 2024 in the amount of \$2,372.60. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the quote from KjdCigar for cigars at the installation dinner on June 1, 2024 in the amount of \$1,500.00 All were in favor and the motion carried.

At 6:26 pm Tony Wigdzinski exited the board room

At 6:29 pm Joe Frank entered the board room

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve Sounds Perfect Audio Inc. proposal being lower proposal for Sta. 1 basement surround sound system in the amount of \$13,856 and Lounge in the amount of \$6,876. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the Alpine Software quote for 2 Kiosks with finger & fob Readers and installation of software in the amount of \$5,750. All were in favor and the motion carried.

At 6:50 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to go into executive session to discuss personnel issues. All were in favor and the motion carried. Ana Stephens and member of the public exited the board room.

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At 7:00 pm A motion was made Commissioner Dwyer and was seconded by Commissioner Chiz to come out of executive session. All were in favor and the motion carried. Chief DiFronzo, Chief Murphy, Chief Keyer, Ana Stephens and the member of the public entered the board room. Chief Wright was unable to attend the meeting.

Commissioner Chiz asked Rob the status of the document restoration. Rob will be mailing the documents out this week. On the scanning documentation Rob is looking for companies. Cleaning services Rob will look at contract for end date.

Commissioner Dwyer discussed EKG monitors

Commissioner Ofenloch discussed if posting “premises under surveillance” signs outside the building by the entrance doors would be acceptable. Joe Frank advised it would be.

Chairman Mulligan thanked Rob Cabano and Erik Johnson for their help when the Apparatus Journal reporter came to take pictures of our apparatus. Prices for Connex boxes were discussed and Rob only has prices for used boxes but trying to get pricing for new boxes.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Chiz to approve Co. 1 request to take 931 to Slate Hill for wet down on June 22, 2024. All were in favor and the motion carried.

Chief DiFronzo Report

Chief DiFronzo submitted the department correspondence which was read aloud by the District Secretary.

Correspondence:

Co. 3 forward letter approving for Honorary Chief Frank Lombardi to return from his Leave of Absence. Kathie Keller will reach out to schedule a physical. Chiefs submitted a letter listing members that received points in 2023 with the Point System. Chief Murphy will redo the letter to clarify the data. Co. 3 submitted a letter requesting to change the layout of the compartments requiring some modification/fabrication work by the district mechanic. Rob Cabano will give to district mechanic. The Chiefs submitted Chief’s Policy HFD-057 Manual Sign-In Forms. Co. 5 sent letter to relocate the RIT bottle on 935 to another compartment. Given to Rob Cabano to handle. Krista Meyers submitted her April school schedule, EMS Squad submitted request for EMS gear, board asked Chiefs to get a list of members to be fitted, EMS Squad sent follow up letter regarding key fobs for St Joseph Hospital EMS room. District has sent emails, a letter and will follow up again.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve a replacement copy machine for the Chiefs Office. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch approve the (3) Long Beach Seaside Marching Band contracts in the amount of \$1,600 each for the County Parade in Valley Stream on June 22, 2024, New York State Parade in Central Islip on August 18, 2024 and Columbus Day Parade in Farmingdale on October 13, 2024. All were in favor and the motion carried.

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A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the new EMS Squad Secretary, Gerard Gagliano key fob access to the EMS Squad/Haz Mat room. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Chiz to approve the night worker status for Firefighter Ryan Collins. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Ofenloch to approve reimbursement for Department Drill refreshments on April 21, 2024. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Mulholland to approve reimbursement for RecruitNY Open house breakfast and lunch refreshments on April 14, 2024. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Dwyer to approve the requisition from Kyle Blazo for a replacement workbench, ledges, shelves, pegboard panels and a mirror for the gym for a total amount of \$1,324.00. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch approved the requisition from Kyle Blazo for a 3' black leatherhead NY Claw/Halligan fork for bucket of 931 in the amount of \$127.33. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve Chief's Policy HFD-57 Manual Sign-in Forms effective date March 17, 2024. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Dwyer to approve replacing 935 headlights with LED headlights. All were in favor and the motion carried.

Chief DiFronzo submitted letter from Kyle Blazo for reimbursement to the Joey DiBernardo Memorial Seminar November 2023.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the reimbursement for the Joey DiBernardo Memorial Seminar November 2023 in the amount of \$300 to Kyle Blazo. All were in favor and the motion carried.

Chief Wright Report was read by Chief Murphy

Chief Murphy reported for Chief Wright who was out of town. Members taking EMT B courses could they ride with 9399 for their required hours of hands on with patient contact and ambulance check. Board approved and have members email Tim Mooney when they are available. Training PL Vulcan \$50 per member Drill May 29th and Man vs Machine total of (24) slots on June 28 & 29. Will offer 3 slots per Company. Bail out training on May 5th (90) members attend. Working on edits for the policies that PERMA sent using their templates.

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A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approved EMT B members ride along on 9399 for required hours. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the PL Vulcan training on May 29th and Man vs. Machine on June 28 & 29th. All were in favor and the motion carried.

Chief Murphy Report

Chief Murphy discussed the parades, the closing of Sta 3 parking lot on April 14th for RecruitNY and reimbursement for refreshments for both RecruitNY and the Department Drill on April 21st. Arch flag had requested a second flag and ropes what is status. Pat Gashonia tried company used in past they are not in business anymore and couldn't find another that would do it. Will check with Pat again. Approximately 85% of members has completed their OSHA classes due by June 1, 2024.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the reimbursement of refreshment for Recruit NY on April 14th and Department Drill on April 21st. All were in favor and the motion carried.

Matthew Keyer Report

Chief Keyer submitted the SCBA sheets for February 2024 and Co. 1 roster

Commissioner Dwyer addressed the Chiefs – would like to do a standby form that has duration of time (start/end), Co. #, numbers of members, members name, etc. and signed by Chiefs. The Sta. 3 gym incident was discussed and members key access was turned off for 30 days. The firefighter gear found during walk thru was discussed.

Commissioner Chiz addressed the Chiefs – Sta. 4 walk-through waiting for their report and also for Sta. 2. Hydrant issue not resolved Chiefs spoke to William Schuckmann and Paul Granger on the issue. Memorial Day cleaning supplies needed.

Chairman Mulligan addressed the Chiefs – what is status for the voting module in Red Alert and the Department paying \$500 of the annual fee. Lawn signs for RecruitNY will need bigger stakes for next year but the size is good. CPR dummies need to be replaced, surround sound estimates Board approved both. Rob Cabano will call vendor to install the basement system but hold the 2nd floor lounge install until furniture is removed in the officers room.

Rob Cabano addressed the Chiefs – Both VFIS and PERMA visits went well only minor suggestions made which were taken care of.

At 8:44 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to go into executive session to discuss personnel matters. All were in favor and the motion carried. Rob Cabano, Ana Stephens and member of the public exited the board room.

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At 8:55 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to exit executive session. All were in favor and the motion carried. Rob Cabano, Ana Stephens and member of the public entered the board room.

At 8:59 pm Chief DiFronzo, Chief Murphy and Chief Keyer exited the board room

Joe Frank Report

Joe Frank reported that the OSHA response was extended to June 21st and there will be a public hearing in Washington. Spoke on the stipend program and Joe reviewed the draft policies and noted edits in red.

At 9:23 pm Joe Frank exited the board room.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the J.T. Masonry & Landscaping Inc. contract for 2024 in the amount of \$21,895. All were in favor and the motion carried.

Todd Grim sent an email with quote to upgrade existing logging recorder to the newest platform and add IP recording from the Zetron MAX console. HGACBuy quote for the Zetron MAX and Zetron 4010 interface and Mayday Communications Inc. for the recorder and a sole source letter for the Verint recorder.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the Mayday quote of a 2019 Server OS and SQL Server 2019 database for dispatch in the amount of \$23,460. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the HGACBuy quote for the Zetron MAX and Zetron 4010 interfacing for dispatch in the amount of \$8,250.50. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Chiz to approve the All American Awards and Uniforms, Inc. invoice for Ex-Chief Patric Scanlon's uniform in the \$981.68. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Mulholland to approve the All American Awards and Uniforms, Inc. invoice for (8) uniform alterations in the amount of \$1,885.24. All were in favor and the motion carried.

TangoTango invoice was discussed and request was denied.

Minutes: A motion was made by Commissioner Ofenloch and was seconded by Commissioner Mulholland to approve the March 2024 minutes. All were in favor and the motion carried.

Patrick McGeough submitted the March 2024 Pre-Plan Updates.

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A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve lending Karl Schweitzer the books of the board meeting minutes for 1902-1915, 1937-1943 and 1944-1952. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Ofenloch to approve Special Olympics using Sta. 3 Bocce ball courts to practice on Wednesdays June 5-October 2, 2024 and Sta. 3 pavilion on September 20th and 21st for cooking for the final event. All were in favor and the motion carried.

Secretary Report

Swear in April 10th at 7:00 pm with agility test at 6:00 pm. Submitted the OSHA letter requesting an extension to review the proposed rule that will revise the 29 CFR 1910.156 "Fire Brigade" standard. The 2023 LOSAP paperwork was completed by Chief DiFronzo and submitted to VFIS. The ambulance paperwork was completed and submitted today per Tim Mooney and will let me know once he hears from the State.

Commissioner Ofenloch Report

Commissioner Ofenloch reached out to the vendor that did the doors in the lounge to get a quote to laminate the (2) entrance doors and they came back with a quote of \$550 per door. On hold until furniture is removed.

Commissioner Chiz Report

Commissioner Chiz discussed policies, giving 937 specs to Co. 2 truck committee for replacement of 932 and doing a permissive referendum for \$1.5 million to cover all purchase expenses for a new 932 truck. Also discussed other possible vehicles that will need to be replaced in the next few years. NYS AFC Annual Conf June 12-15 in Syracuse was discussed and Commissioner Chiz and Commissioner Mulholland are interested in attending.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Mulligan to adopt a resolution allowing for a 30 day permissive resolution in the amount of \$1,500,000 for the purchase of a pumper truck. All were in favor and the motion carried.

Commissioner Mulholland Report

Commissioner Mulholland inquired on the status of the grant application. Commissioner Dwyer informed the board that application is almost complete and will be ready for submission.

Chairman Mulligan Report

Chairman Mulligan discussed direct deposit for employees and EMS.

Being no other business at 10:17 p.m. a motion was made by Commissioner Dwyer and seconded by Commissioner Mulholland to adjourn the meeting. All were in favor and the motion carried.

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General Correspondence:

- 04.01.24 Principal forwarded dividend payment for 1Q. Check #14900423 in the amount of \$129.03 was deposited into the general checking account.
- 04.01.24 Newman, Anzalone & Newman, LLP submitted a FOIL request for a PCR on October 28, 2023
- 04.02.24 Charlie Hearon submitted (2) FOIL requests regarding a uniform and gym access
- 04.05.24 Karl Schweitzer submitted a FOIL request for board minutes dating back to 1902-1925 and 1930-1949
- 04.15.24 Hicksville Water District forwarded the March 2024 Fuel Usage. Check #26750 in the amount of \$1,477.22 deposited into the general fund.
- 04.17.24 Matthew Waholek submitted a FOIL request for approved board meeting minutes from November 2019 to current 2024.
- 04.19.24 IAT Insurance Group submitted a FOIL request for a fire report at 98 Bethpage Rod, Hicksville, NY on April 16, 2024
- 04.29.24 VFIS forwarded Deductible reimbursement for 2019 Chevy Suburban accident on 12/15/2023.
- 04.30.24 Nassau County DA issued a Subpoena Duces Tecum for an MVA incident on February 19, 2024

Dept. Correspondence

- 04.09.24 Chief Murphy forward correspondence regarding Point System
- 04.09.24 Chief's forwarded correspondence regarding Chiefs Room Copy Machine
- 04.09.24 Chief's forwarded correspondence regarding 2024 Parades/Band contract
- 04.09.24 Chief's forwarded correspondence regarding Department Drill Refreshments April 21, 2024
- 04.09.24 Chief's forwarded correspondence regarding RecruitNY open house refreshments April 14, 2024
- 04.09.244 Chief's forwarded Chief's Policy HFD-057 Manual Sign-In Forms
- 04.09.24 Co. 1 forwarded correspondence regarding 931 to Slate Hill
- 04.09.24 Co. 1 forwarded correspondence regarding 2024 Company Roster
- 04.09.24 Co.1 forwarded a Requisition for workstation and misc. items
- 04.09.24 Co. 1 forwarded a Requisition for a Claw/Halligan Fork for 931
- 04.09.24 Co. 2 forwarded correspondence regarding night worker status for Ryan Collins
- 04.09.24 Co. 3 forwarded correspondence regarding Honorary Chief Frank Lombardi return LOA
- 04.09.24 Co. 3 forwarded correspondence regarding Engine Configuration
- 04.09.24 Co. 5 forwarded correspondence regarding 1st Lieutenant Joseph Bodnar
- 04.09.24 Co. 5 forwarded correspondence regarding 935 LED Headlights
- 04.09.24 Co. 5 forwarded correspondence regarding Relocation of RIT bottles on 935
- 04.09.24 EMS Squad forwarded correspondence regarding Gerard Gagliano key fob access
- 04.09.24 EMS Squad forwarded correspondence regarding EMS gear
- 04.09.24 EMS Squad forwarded correspondence regarding key fob for St. Josephs Hospital
- 04.09.24 Krista Meyers forwarded correspondence regarding April school schedule

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
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RESOLUTION
HICKSVILLE FIRE DISTRICT
PURCHASE OF A PUMPER TRUCK AS PER SPECIFICATIONS

WHEREAS, the HICKSVILLE FIRE DISTRICT has, by appropriate resolution, established a certain capital reserve fund designated as the Capital Reserve Fund, established pursuant to Section 6(g) of the General Municipal Law, in an account for deposit of said Capital Reserve Fund entitled, "The Hicksville Fire District, Section 6(g) General Municipal Law "FIREMATIC CAPITAL RESERVE FUND" in local banks, and

WHEREAS, the HICKSVILLE FIRE DISTRICT shall expend a sum not to exceed one million five hundred thousand (\$1,500,000.00) dollars from the Section 6(G) General Municipal Law Firematic Capital Reserve Fund for the PURCHASE OF A PUMPER TRUCK AS PER SPECIFICATIONS and all related labor, equipment and associated expenses, and

WHEREAS, the maximum cost of such purchase project and for incidental expenses, advertising, attorney fees and all related fees is estimated to be one million five hundred thousand (\$1,500,000.00) dollars.

IT IS RESOLVED that pursuant to the laws and regulations applicable and in particular to Section 6(g) of the General Municipal Law, that such purchase project (expense of above-described project), associated equipment, advertising, incidental expenses, and attorney fees shall be accomplished and funds shall be expended from the 6G Firematic Capital Reserve Fund upon authorization of the Board of Fire Commissioners, at the estimated cost of one million five hundred thousand (\$1,500,000.00) dollars in order to accomplish same, and

BE IT FURTHER RESOLVED that this resolution is subject to a permissive referendum as provided for in Section 6(g) of the General Municipal Law.

The adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Chairman Dennis G. Mulligan)AYE
Vice Chairman Robert Chiz)AYE
Commissioner Thomas B. Ofenloch)AYE
Commissioner Robert Dwyer)AYE
Commissioner Gerard Mulholland)AYE

The resolution was thereupon declared duly adopted.

Dated: Hicksville, New York
April 9, 2024

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
HICKSVILLE FIRE DISTRICT: Tuesday, April 9, 2024

Special Meeting of the Board of Fire Commissioners: Tuesday, April 23, 2024

Chairman Mulligan called the meeting to order at 6:00 p.m. with the following present: Commissioner Chiz, Commissioner Ofenloch, Commissioner Dwyer, Commissioner Mulholland, Robert Cabano, District Superintendent and Ana Stephens, District Secretary.

Chairman Mulligan led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Mulholland to approve the following checks. All were in favor and the motion carried.

<u>FUND</u>	<u>ABSTRACT #</u>	<u>CHECK DATE</u>	<u>CHECK #'S</u>	<u>AMOUNT PAID</u>	<u>BANK</u>
GENERAL	04-12-24A	4/12/24	12709*	\$43,959.81	FNBLI
GENERAL	04-23-24A	4/24/24	12710-12760	\$60,968.14	FNBLI
GENERAL	04-24-24A	4/24/24	12761	\$5,087.34	FNBLI

*Check #12709 was payment for the District's new maintenance vehicle. Payment was due upon delivery per the terms of the sales contract.

Robert Cabano Report

Buildings and Grounds:

- **Exhaust Fan Replacement Sta 1 Kitchen:**
 - Awaiting install date, parts are on order
- **A/C Replacement Sta 1;** \$8500 (3 ton unit) Basement Office – Rob to get additional quotes
- **Parking Lot Sealcoating:**
 - A & L Blacktop Sealcoating: \$14,300
 - Centerport Seal Coat Co.: \$11,970 – company will fix and seal the cracks. Board approved vendor's estimate.
 - United Blacktop: \$ 11,896.00 (discuss differences) – company only seals the cracks
- **Sta 3 Parking lot repair:**
 - Parkline: \$1,850
 - George Cooper Inc. \$900 – Board approved lower priced
- **Co. 3/8 Wall Plaque to be picked up this week.**

Info Tech:

- **IT Services Contracts:** Rob met with vendors and discussed services. Board to check references.
 - Get Unlimited IT (Current Vendor): \$6,842.70/mth (\$82,112.40 yearly) +licensing
 - Island Tech: \$4,188.78/mth (\$50,265.36 yearly) +licensing
 - SJC Computing: \$1,125.70/mth (\$13,508.40 yearly) +licensing +additional service (\$6,113.20)
- **Surround Sound Quotes for Lower Hall & Co. 3/8 Lounge:** Install for lower hall to begin the weekend 5/18

Equipment:

- Demo for Crewprotect dates?

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Vehicles:

- Ford Rangers: Delivered; working on light and accessory installations, will be registered next week.
- Multiple Accidents with vehicles over the past week. All employees received a safety briefing about safe driving and parking. Repair quotes from Kessel Collision for the following vehicles:
 - 9311: \$6,487.84
 - 937: \$3,947.58
- EMS Vehicles to be lettered this week for NYS Compliance.
- 9304 car to have reflective striping completed in house tomorrow from old MVA in December

EMS:

- LP 35's have been FDA approved. Awaiting pricing from vendor.

Personnel:

- District EMS Expansion Options -
- Request Executive Session to Discuss Personnel

Rob let the board know that the wall plaque for Sta. 1 lounge was ready and Ed Hope would go to pick it up. Board asked Rob to look and see if any of the AMT P/T employees aren't making their 18 hours.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve Centerport Sealcoat Company's estimate of \$11,970 to fix and seal cracks in all four station parking lots. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the proposal from George Cooper Inc. in the amount of \$900 to repair sink hole at Sta. 3. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Dwyer to approve the Hicksville Fire District graphics on the new FORD rangers. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the estimate from Kessel Collision Corp. for repairs on 937 in the amount of \$3,947.58. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the estimate from Kessel Collision Corp. for repairs on 9311 in the amount of \$6,487.64. All were in favor and the motion carried.

At 6:35 pm A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to go into Executive Session to discuss personnel matters. All were in favor and the motion carried.

At 6:44 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to exit Executive Session. All were in favor and the motion carried.

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A motion was made by Commissioner Mulholland and was seconded by Commissioner Ofenloch to approve the 2024 Irrigation Service Contract from Watercraft Irrigation Inc. for the four station houses in the amount of \$1,975. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Dwyer to approve the quote from Firematic Supply Co., Inc. for 48 Combat Challenge Minimax gloves in the amount of \$3,624. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the quote from SeatWorks for 2 Iron Horse 4000 HD Series black leather chairs with shipping in the amount of \$6,201.54. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve NDI holding Straggler Night at Sta. 3 on May 21st, June 18th and July 30th. All were in favor and the motion carried.

Invites for East Meadow and Plainview Installation Dinners on May 18th were discussed.

At 7:05 pm Chief DiFronzo, Chief Wright, Chief Murphy and Chief Keyer entered the board room.

At 7:06 pm A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to go into Executive Session to discuss personnel matters. All were in favor and the motion carried.

At 7:13 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to exit Executive Session. All were in favor and the motion carried.

937 incident and the universal remotes that were found in the trucks were discussed. Chief Keyer remembers the universal remotes in the trucks when Becker did the remote for the light. Board asked Rob to check with Becker to see if they put those in the trucks. A sensor on the floor for 937 bay was discussed. Chiefs asked that by be notified by email of all vehicle damage. 9303 will meet with 9329 ambulance driver for incident on April 17, 2024 to do an accident review. Chief Wright spoke on the Milwaukee Regional Rep and picking a date to come and speak with the Board and Chiefs. The board discussed request for DeWalt tools and standardizing to one vendor. The extra arch flag was discussed and finding a vendor. district mechanic looking at 9311 missing bracket. RecruitNY went well and Chief Murphy thanked the board. Had 5-6 juniors and 8 individuals for the department that are interested in joining. The speedy dry incident was discussed and Board asked the Chiefs to please have the members tell dispatch when we are low or out in the future. Chief Murphy discussed the point system and who participated in it last year. Chiefs to reword the policy Point System Policy . Commissioner Dwyer gave the Stand by form to the Chiefs to be completed going forward and attached to the other documents required. During FDIC Board met with various vendors for CPR training dummies, strap systems and tourniquet. Board let the Chiefs know that the EMS Cost Recovery billing will begin May 1, 2024 when our new Agency Code becomes effective. New imaging cameras will be installed as soon as district mechanic finishes what he is currently working on. Rob to check with Erik if we have extra chargers for Chiefs cars. Chairman Mulligan thanked the Chiefs for coming to this meeting. Received letter from EMS Squad which was cc'd to the Chiefs. Board gave letter to the Chiefs since request needs to go through the Chief's office.

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
HICKSVILLE FIRE DISTRICT: Tuesday, April 9, 2024

At 8:34 pm Chief DiFronzo, Chief Wright, Chief Murphy and Chief Keyer exited the board room.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to extend the provisional period for Robert Cabano pending the Civil Service Eligible Superintendent List. All were in favor and the motion carried.

Secretary Report

Spoke to Fox & Sons will deliver service award gifts by mid May. Board discussed giving gifts out at the Installation Dinner. May 7th scheduled food tasting for the Installation dinner for the Board and Chiefs at the venue. John O'Reilly called regarding coming back to work and what he needed to do. I explained and gave him Kathie Keller's telephone to setup a physical. Civil Service positions were reviewed and requesting another 3 P/T and 2 F/T AMT positions. Travel was discussed and EMS World Expo Commissioner Chiz, Commissioner Dwyer, Commissioner Mulholland and Chairman Mulligan would like to attend. Fire Fusion made hotel reservations and have a credit for Commissioner Dwyer for JetBlue. On the EMS Cost Recovery, I spoke to Proclaim and Tim Mooney about the May 1, 2024 start date. CME Program Jen Sheehan got all the paperwork done for the new agency code and needs Dr. Zito's signature and he is aware. Ex-Chief uniforms some are back and I emailed or called everyone. Ex-Chief Moskos picked up his and Ex-Chief LaNasa no answer when I called. Commissioner Chiz will reach out to him.

Commissioner Ofenloch Report

Commissioner Ofenloch discussed meeting a mini pumper vendor at FDIC.

Commissioner Chiz Report

Commissioner Chiz discussed an email from Karl Schweitzer recommending the district consider buying archival storage boxes for the board meeting minutes from 1902 to 1950. Reviewed Joe Frank's comments on the draft policies and board still needs to look at the Employee Manual and the Work Rules.

A motion was made by Commissioner Chiz and was seconded by Commissioner Ofenloch to approve the purchase of archival storage boxes for the board meeting minutes from 1902-1950. All were in favor and the motion carried.

Commissioner Dwyer Report

Commissioner Dwyer reviewed the Chiefs' budget, Nassau County EMS response was also discussed.

Commissioner Mulholland Report

No Report

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS
HICKSVILLE FIRE DISTRICT: Tuesday, April 9, 2024

Chairman Mulligan Report

Chairman Mulligan discussed Sutphen and 932, cleaners contract ending August 1st, Connex boxes no update on pricing per Rob, still waiting on walk through write ups of Sta. 2 and Sta. 4, Copier for Chiefs office Rob Cabano looking into options of buying or leasing, EOC room Rob to check that the fax is working, Commissioner Chiz will check that communication access to the 9th Battalion from the EOC room is working, approved Pat Gashonia to order badge pins for Commissioners, approved Tom Shand's draft article for Firehouse Magazine. 933, 934 and 937 will be doing a wet down in June.

Being no other business at 9:10 p.m. a motion was made by Commissioner Dwyer and seconded by Commissioner Chiz to adjourn the meeting. All were in favor and the motion carried.