

Chairman Mulligan called the meeting to order at 6:00 p.m. with the following present: Commissioner Ofenloch, Commissioner Chiz, Commissioner Dwyer, Commissioner Mulholland, Pat Gashonia, District Clerk, Robert Cabano, Superintendent and Ana Stephens, District Secretary and Carlos Cerro. Erin Bernardo, Treasurer was unable to attend.

Chairman Mulligan led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad and a prayer for Ex-Chief Edward Corona and Steven Heidenfelder.

Carlos Cerros reported all member emails in Red Alert will need to be updated to the hicksvillefd.com domain. Members to be notified by Carlos that their personal emails will no longer work by March 1<sup>st</sup> and steps to take the first time they sign in with the new email address. Carlos to change all the emails from personal to new domain name. VFIS courses Pat has been inputting the. For OSHA training courses officers and/or members must let dispatcher know the exact name so its not inputted as general inhouse training. Rob Cabano will also write a letter to the dispatchers informing them. Various other topics were discussed including the possible new OSHA requirements, DocuSign, process improvements such as screens on the apparatus floor and what should be on them.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve Pat correcting in Red Alert any 2023 OSHA class that was missed labeled ‘inhouse training’. All were in favor and the motion carried.

At 6:30 pm Commissioner Chiz exited the board room

The board will let Carlos know what should be on the apparatus floor screens.

At 6:35 pm Carlos Cerro exited the board room

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Dwyer to approve the following checks. All were in favor and the motion carried.

<b>FUND</b>	<b>ABSTRACT #</b>	<b>CHECK DATE</b>	<b>CHECK #'S</b>	<b>AMOUNT PAID</b>	<b>BANK</b>
GENERAL	02-02-24A	2/2/24	12402-12403*	\$2,393.68	FNBLI
GENERAL	02-05-24A	2/5/24	12404-12405*	\$20,485.67	FNBLI
GENERAL	02-14-24A	2/14/24	12406-12486	\$276,583.07	FNBLI

\*Check #'s 12402-12404 were remittance for employees' mandatory payroll deductions and an insurance premium payment. The Office of the State Comptroller permits these items to be paid before official board meeting approval. Check #12405 was payment for auto collision repairs, which had already been reimbursed to the district by its insurance carrier

### **Pat Gashonia Report**

- PO # 24024 dated January 10<sup>th</sup> was emailed to all hands fire for the Pro-Bar Halligan tool for 932 and a 6 foot roof hook for company 7. Both items have been received.
- PO# 24029 dated January 11<sup>th</sup> was sent to M. Norris for 8 vanity plates for the chiefs. The license plates were received January 23<sup>rd</sup>.
- PO # 24035 dated January 12<sup>th</sup> was emailed to Sunset Printing for the 1,000 red plastic fire helmets. The red helmets were received on January 19<sup>th</sup>. PO # 23034 dated January 12<sup>th</sup>

was emailed to Viking for 2,000 coloring books. 1,000 for prek-k and 1,000 for grades 2-6. All of the books came in today.

- The 4 new gold leaf helmet shields were ordered, PO # 23821 dated December 13<sup>th</sup>. The proofs were approved on January 24<sup>th</sup> and the shields were received February 6<sup>th</sup>.
- PO # 24059 dated January 25<sup>th</sup> was issued to South Shore to cover the task force stang gun, blitzfire package and the Akron smooth bore nozzle for Company 7.
- The porta count for fit testing for Co.3 and 8 came back from TSI. They replaced the main board and calibrated the unit at no cost to us. We pre-pay for the calibration and they did the repair as part of the calibration process.
- The new laptop for the training office came in on January 23<sup>rd</sup>. Pete Keller came in today to pick up the laptop.
- The fuel requirements for the district- unleaded and diesel were filed with the state, office of general services on January 17<sup>th</sup>. This has to be done on a yearly basis so we can purchase our fuel at state contract prices.
- Chip Raedy requested Red Alert install a program regarding the department election results through the attendance kiosk. I spoke to Chip and he sat with Chief Wright to verify the module capabilities. Screen shots along with the details of the program are attached. I spoke to Chief Wright and he will answer any questions later in the meeting when they arrive.
- Gensinger Fire Protection sent us a new service contract for the fire sprinkler systems. The contract is the same price as last year. Please advise if you approve of the renewal.
- The two new apx8500 radios sent out to Motorola came back repaired on January 25<sup>th</sup>.
- Carlos and I met on January 23<sup>rd</sup> to discuss the VFISU training on line and the best way to have this information entered into Red Alert. Now have access to download the completed courses by the members and create a report which will make it easier to enter the information into the training history for each member.
- The aa Duracell batteries and the cr123 batteries have been ordered for the Drager packs. These batteries are necessary for the flow testing which will be done on February 28<sup>th</sup>, February 29<sup>th</sup> and March 1<sup>st</sup>. Joe Beltrani is keeping the price the same as the quote from August of last year which is \$9,980.00 plus any necessary repairs that need to be made.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the Gensinger Fire Protection LLC annual contract for 2024 in the amount of \$6,000. All were in favor except for Commissioner Ofenloch who abstained from the vote and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve the Strategic Safety Dynamics annual SCBA flow testing and inspection in the amount of \$9,980. All were in favor and the motion carried.

At 6:45 pm Pat Gashonia exited the board room.

At 6:46 pm Joe Mottola and Steve McEvoy of H2M and Joe Frank entered the board room

Joe and Steve addressed the board on the meeting Steve had with Rob Cabano at the maintenance building regarding the old/rusted Conex boxes, the layout and discussed options to replace them along with possibly building a roof off the building. The Board spoke about a new slab, new Conex boxes and electricity for lights. H2M will get back with a quote.

At 7:10 pm Joe Mottola and Steve McEvoy exited the board room

At 7:11 pm Chief DiFronzo, Chief Wright, Chief Murphy, Jennifer Sheehan and Catherine O'Hallaran entered the board room.

Jennifer Sheehan discussed the CME program and needing to meet with Dr. Zito. Board asked that Rob call Dr. Zito to meet with Jen after 4:30 pm. PCRs were discussed and software for the CME program will be switching to Fire Rescue One in the near future. Jen discussed her letter to the Chiefs dated June 15, 2023 and follow up letter on February 4, 2024 regarding her year of service for 2021 and not receiving an answer to date. Board asked the Chiefs to submit the paperwork Jen submitted with her June 15, 2023 letter and a letter from the Chiefs on their recommendation.

### **Chief DiFronzo Report**

Chief DiFronzo submitted the department correspondence which was read aloud by the District Secretary. Chief DiFronzo discussed a class on May 18<sup>th</sup> limit to 20 members will get back to the Board on which members are interested and more information. February 24<sup>th</sup> is the Department inspection, February 17<sup>th</sup> will be going out of state and Captain Greg Doerflein will be filling in. All emails in Red Alert will be changed to the hicksvillefd.com domain and any personal emails will be deleted. Chief Murphy being the only administrator from the Department for the website was discussed and appointing someone else so there are two individuals. The Chiefs will let the board know who the second person will be.

### **Correspondence:**

Co. 5 letter regarding member website/email log in on hold for review until all active members are set up. Co. 7 request to have the company line officers given access to the Work Order Program on Red Alert was discussed and Chief Wright will reach out to Tyler Gibb to arrange it. Krista Meyers forwarded her February school schedule. Fire Police request to use Sta. 1 basement for their meetings was approved if available. Ladies Auxiliary request to use Sta. 3 for their meetings was approved if available. Chief Wright submitted letters with members names that were non-compliant for 2023 OSHA training and list of members that haven't started their 2024 OSHA training. Chiefs submitted letters dated January 25, 2024 sent to 6 members for missing their 2023 percentage requirements.

A motion was made by Commissioner Ofenloch and Commissioner Mulholland to approve the request from the Fire Police for Michael Galdo, Glenn Cisek, Jim Fiore and Chief DiFronzo to attend the Annual Thomas With Fire Police Training and Education Seminar on March 23, 2024 at the Deerfield Fire Department in Utica, NY and hotel reservations. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve the Hicks Drill team to attend the tournament on June 1 in Lindenhurst, June 8 in North Bellmore, July 20 for the Nassau County at Hempstead, August 3 in Hempstead, August 17 the NYS Drill at Central Islip and September 2 in West Hempstead. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Dwyer to approve Captain Dan Fitzmaurice attending the FDIC conference in Indianapolis in April 2024. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Mulholland to approve Co. 4 request to use Station 4 facilities to hold a fund raiser on April 20, 2024. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Dwyer to approve the reimbursement to the Department for the February 11, 2024 Department Drill refreshments in the amount of \$245. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the Drill Team requisition form dated February 10, 2024 to prepare the drill trucks and fuel. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the reimbursement to Co. 3 & Co. 8 for refreshments bought during the February 13, 2024 snow standby in the amount of \$148.62. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve the reimbursement to Co. 8 for refreshments bought during the February 13, 2024 snow standby in the amount of \$29.17. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve the request for Honorary Chief status for Ex-Captain Roger Koopman. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Mulholland to approve the request for 50 years active service with a silver badge for Peter McLaughlin. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Dwyer to approve the request for College Leave from January 17, 2024 to April 30, 2024 for FF James Sullivan. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve the resignation letter from FF Connor Hoenig effective September 30, 2023. All were in favor and the motion carried.

### **Chief Wright Report**

Chief Wright discussed a two day training Man-vs-Machine Hands-on Training on May 10<sup>th</sup> and May 11<sup>th</sup>. The Chief will get more information for next months board meeting. Co. 4 will be doing basic drills with the Juniors and would like to take the tri-fold just for demonstration only. Board approved Co. 4 taking it and putting it back. The Chief discussed the OSHA training requirements for the members and compliance.

## **Chief Murphy Report**

Chief Murphy reported the Accident Review Committee reviewed the incident on the tool that fell off of 931. It was determined that the latch was not closed all the way and members were instructed to make sure it's closed. On the incident of the can that fell on 936 it was determined that the bracket that holds the can was broken. Memorial Day Parade was discussed. Chairman Mulligan will be the liaison and a letter to be sent to the board. Recruitment and Retention RecruitNY will be April 14<sup>th</sup> at Sta. 4. Working on a video to play at the movie theater this year and once done will have Chiefs and Commissioners review, also getting a banner. The Principal from the High School is allowing the Department to do a presentation at the Career Day the last week in May. Each Company will work with Zach DiFronzo to take out the Juniors and do drills with them. Co. 4 will be doing drills with the Juniors this Sunday. On the found firefighter gear at Sta. 3, Chief Murphy is waiting for the captain to come back from his injury and will address the matter. SCBA heads up alerts were discussed. District bought batteries per vendor and any personal masks members take care of their own batteries. Flow Testing will be done February 28<sup>th</sup>, 29<sup>th</sup> and March 1<sup>st</sup>. On the SCBA & Sentinel extending the hose was discussed. Rob Cabano will reach out to the vendor.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve the purchase of 9 hose extensions for the SCBA packs. All were in favor and the motion carried.

## **Matthew Keyer Report**

Chief Keyer discussed Chief attire for formal meetings and Chiefs to submit a request of what they would like for board approval. The Chief submitted a couple of vouchers for reimbursements. Sta. 1 and 3 walk thru were done and Chief Keyer is looking to schedule a walk thru for Sta. 4 with Commissioner Ofenloch and Commissioner Chiz. Chief Wright looking for dates to schedule a walk thru for Sta. 2 with Chairman Mulligan and Commissioner Mulholland. The Red Alert election module was discussed and Chiefs will bring it up for a vote at the next Department meeting in March.

Commissioner Chiz addressed the Chiefs regarding physicals, point system, OSHA training list, LOSAP Paul Caglione putting together list to be posted and the accident review committee.

Commissioner Dwyer addressed the Chiefs on the Chiefs Policies given to the companies and the older policies.

Chairman Mulligan addressed the Chiefs regarding the refreshments for the Department Inspection on February 24<sup>th</sup> and ordering for 100 people, out of service truck report, Department election module and dispatchers and training courses in Red Alert. Insurance Companies coming end of March to do walk-throughs and risk assessments. Chairman Mulligan asked that all refreshment lockers be locked.

Matthew Waholek attended the Board meeting as a community member and asked to address the board. Chairman asked him to schedule a time for the next board meeting.

At 9:22 pm Chief DiFronzo, Chief Wright, Chief Murphy and Chief Keyer exited the board room

At 9:33 pm Jen Sheehan exited the board room.

## **Joe Frank Report**

At 9:34 pm A motion was made by Commissioner Ofenloch and was seconded by Commissioner Dwyer to go into executive session to discuss personnel matters. All were in favor and the motion carried.

At 9:40 A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to end executive session. All were in favor and the motion carried.

A motion was made by Commissioner Ofenloch and was seconded by Commissioner Dwyer to accept the arbitrator's decision for Mr. Jeffrey Mullally hearing. All were in favor and the motion carried.

Joe Frank will draft a letter for the Board to review and send to Mr. Mullally.

Joe also updated the board that the Volunteer Firefighter Training Stipend program passed and the Chief's office will have to take care of processing. OSHA recently published proposed changes to the OSHA Fire Brigade Standard 1910.156. The proposed changes are in a 90 days comment period from February 5 thru May 6, 2024.

At 10:03 pm Joe Frank exited the board room.

## **Robert Cabano Report**

### Buildings and Grounds:

- Co 3/8 Furniture: Chairs are in, awaiting ottomans.
- Sta 2 Soda System repaired, (discuss future plans), Sta. 4 soda system waiting for a valve
- BOFC Meeting room TV completed & Shelving completed.
- Sta 3 Parking Lot (Discuss) – will wait for better weather
- Met with H2M re: Maintenance building storage expansion ideas. H2M will report to BOFC tonight.
- HQ Building Leaks: Roofing warranty company evaluated and made repairs to HQ and Maintenance building.
- Quality AC/Heating: Kitchen Exhaust Fan shorting out and in need of replacement. \$9,650.00. Rob to look for a second opinion.
- Sta 2 Freezer Repaired
- HQ/Maintenance Building Roofs repaired under warranty.

### Info Tech:

- Station 2 Printer: Up and working, problem with a port on printer.
- New Era: waiting on back ordered part for HQ phone system arrived today. Awaiting a date for repair.
- Inventory Control: Progress – completed and will take two weeks for the report
- Chiefs Office: Training Computer System \$2,918.46
- Mechanic Scanner Upgrade software from Snap-On \$615.00
- Alpine/Red Alert Contract (Discuss)
- Radio Project for the Broadway Mall continues. Waiting on information back from the New Mall management company on which site inside the mall will be available for use. They are still in the design phase of their reconstruction plan. This affects one of the potential selected locations of the Fire Districts Equipment.
- Radio information needed for the 99 Railroad Station Plaza construction company was provided to the site manager.

## HICKSVILLE FIRE DISTRICT: Tuesday, February 13, 2024

- EOC Finger reader. Multiple write ups, found that when it was replaced it was not renamed correctly so it was unable to receive data when the dispatcher created an item for credit. Has been updated by Alpine.

### Equipment:

- Waterway Pump Testing \$2,450
- Waterway NFPA Weight verification \$960.00 (suggest we do this due to the new apparatus in fleet, last verification 4/2021)
- Hose/Appliance Testing:
  - Waterway: \$10,102.68
  - FireCat: \$11,525.00
  - UTO 3<sup>rd</sup> Company

### Vehicles:

- 9301 (Moskos) vehicle: Back in service, will need to have reflective striping completed in 4 weeks.
- 934 returned from Sutphen, New 937 had warranty work performed by Sutphen in house.
- 931 found to have electrical issues, all repaired.
- Fire Prevention Trailer: Completed, some in house things to be completed.
- Ford Rangers: 1<sup>st</sup> one built should be here in a couple weeks. 2<sup>nd</sup> being built in March should be in April.

### EMS:

- We are preparing paperwork for the Ambulance Certificate Renewal (under the current certificate of need). New York State DOH would not grant the Fire Department an extension while we work to change the name on the current CON. This paperwork will be duplicated to provide for the next round of required paperwork needed after the fitness study is returned by DOH.
- Fentanyl and Ketamine have been ordered. Fentanyl arrived today; Ketamine is on back order. We recommend an in service by the Medical Director going over the meds and it's proper use.

### Personnel:

- District EMS Expansion Options.
- Insulated coveralls for employees during snow removal was discuss

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the Alpine 3 year contract in the amount of \$29,535.44 with a 3% increase the subsequent 2 years. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve the annual pump testing estimate in the amount of \$2,450. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the Waterway renewal contract for the annual weight verification testing for (2) and (3) axel vehicles in the amount of \$960. All were in favor and the motion carried.

Rob Cabano reached out to Fire-Catt Precision Service Testing for a quote on hose testing and they sent a quote for \$11,180 for 1 year or a 3 year contract at \$10,400 per year. Waterway contract came in at \$10,102.68 per year. Waterway submitting a lower quote the board approved Waterway.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve the Waterway estimate for hose testing in the amount of \$10,102.68. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve the Snap-on quote provided by District Mechanic for a Solus Edge Loy ScanBay in the amount of \$615. All were in favor and the motion carried.

A motion was made by Commissioner Mulholland and was seconded by Commissioner Dwyer to approve the quotes for a Dell computer at \$961.49, Samsung 55" Smart TV at \$477.99, TV Wall mount bracket at \$48.99, Wall mount for computer at \$29.99 and an estimated labor cost of \$1,400 to setup and configuration the training computer system in the Chiefs room. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the Co. 6 requisition for (2) replacement TVs at Sta. 3 in the gym and lounge in the amount of \$1,296.98. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Ofenloch to approve sending a letter of no objection to Amato Law Group, LLC for the project at 449 West John Street, Hicksville, NY. All were in favor and the motion carried.

Patrick McGeough submitted the January 2024 Pre-Plan Updates.

### **Commissioner Chiz Report**

EMS Cost Recovery update was discussed, VFIS single sign up now fixed, Policy review meeting scheduled for January 24 @ 5:30 pm. Ana order refreshments. AFDNC general meeting will at North Bellmore on January 26<sup>th</sup>. Request for Sta. 4 please change to May 1<sup>st</sup>.

### **Chairman Mulligan Report**

Plaque for tree approved Commissioner Dwyer to come up with the dedication wording. The washing machine for SCBA and Michael Scanlon badge order were discussed.

Being no other business at 10:10 p.m. a motion was made by Commissioner Dwyer and seconded by Commissioner Ofenloch to adjourn the meeting. All were in favor and the motion carried.



**General Correspondence:**

- 02.01.24 Metropolitan Reporting Bureau submitted a FOIL request for a fire report on January 31, 2024 at 43 Page Drive, Hicksville, NY
- 02.13.24 Alahverdian, Van Leuvan Attorneys at Law submitted a FOIL request for a PCR on March 19, 2023
- 02.13.24 ISG Value submitted a FOIL request for a PCR on October 16, 2022
- 02.14.24 Charley Hearon submitted a FOIL request for the January 2024 Board Meeting minutes
- 02.16.24 Town of Oyster forward payment of the 2024 1<sup>st</sup> quarter tax levy. Check # 31950 in the amount of \$3,834,025.12 was deposited into the General Fund Investment
- 02.20.24 Hicksville Water District forwarded the January 2024 Fuel Usage and Fuel Software Maintenance. Check 26562 in the amount of \$2,697.87 deposited into the general fund.
- 02.20.24 Hayden Karn Consulting, Inc. forwarded a FOIL request for a fire report at 25 West Cherry Street, Hicksville, NY
- 02.21.24 McLarens forwarded a FOIL request for a fire report at 52 Pickwick Ct, Hicksville, NY on January 29, 2024
- 02.26.24 Lake Ozark Fire Protection District forward payment for the old 937 pumper. Check # 298930 in the amount of \$100,000 was deposited into the general fund
- 02.28.24 Margaret Dill submitted a FOIL request for a fire report at 22 East Avenue, Hicksville, NY on December 30, 2023

**Dept. Correspondence**

- 02.13.24 Chiefs forwarded correspondence 2023 OSHA training non-compliant members
- 02.13.24 Chiefs forwarded correspondence regarding 2024 OSHA training non-compliant members
- 02.13.24 Chiefs forwarded correspondence regarding ex-Captain Michael Magee's 2021 year of service credit
- 02.13.24 Co. 1 forwarded correspondence regarding FDIC Attendance for Captain Fitzmaurice
- 02.13.24 Co. 2 forwarded correspondence regarding Honorary Chief Status for Ex-Captain Roger Koopman
- 02.13.24 Co. 4 forwarded correspondence regarding Company Fundraiser
- 02.13.24 Co. 4 forwarded correspondence regarding 50 year service recognition Peter McLoughlin
- 02.13.24 Co. 5 forwarded correspondence regarding member website/email log in
- 02.13.24 Co. 5 forwarded correspondence regarding Equipment Being Put Back in Service
- 02.27.24 Co. 5 forwarded correspondence regarding Michael Kelly Honorary Status
- 02.13.24 Co. 6 forwarded correspondence regarding FF James Sullivan College Leave
- 02.13.24 Co. 7 forwarded correspondence regarding Work Order System
- 02.13.24 Co. 7 forwarded correspondence regarding Line/Administrative Officers
- 02.13.24 Co. 7 forwarded correspondence regarding Connor Hoehing Resignation Letter
- 02.13.24 Co. 8 forwarded correspondence regarding Secretary Position Filled
- 02.13.24 Fire Police Squad forwarded correspondence regarding Annual Thomas With Fire Police Training and Education Seminar

**Dept. Correspondence Continued**

- 02.13.24 Fire Police Squad forwarded correspondence regarding the use of Sta. 1 for meetings
- 02.13.24 Fire Police Squad forwarded correspondence regarding 2024 Officers
- 02.13.24 Fire Police Squad forwarded correspondence regarding 2024 Roster
- 02.13.24 HazMat Team forwarded correspondence regarding team roster and team election
- 02.13.24 Hicks Drill Team forwarded correspondence regarding NYS Drill Team 2024 Schedule
- 02.13.24 Hicks Drill Team forwarded a requisition dated February 10, 2024
- 02.13.24 Ladies Auxiliary forwarded correspondence regarding use of Sta. 3 for monthly meetings
- 02.13.24 Ladies Auxiliary forwarded correspondence regarding 2024 Officers
- 02.13.24 Krista Meyers forwarded correspondence regarding her February School Schedule
- 02.13.24 Jennifer Sheehan forwarded correspondence regarding Year of Service 2021

**Special Meeting of the Board of Fire Commissioners: Tuesday, February 27, 2024**

Chairman Mulligan called the meeting to order at 6:00 p.m. with the following present: Commissioner Chiz, Commissioner Dwyer, Commissioner Mulholland, Robert Cabano, District Superintendent, Gina Allegretta, Deputy Fire District Treasurer, Ana Stephens, District Secretary, Chief DiFronzo and Chief Keyer. Commissioner Ofenloch was unable to attend the meeting.

Chairman Mulligan led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad, those no longer with us and the passing of Robert Williams.

At 6:02 pm Matthew Waholek, Jennifer Sheehan, Katherine O'Halloran, Ed Meribito, Alexis Mullally, Spencer Chan, John Dowding, Reporter and Andrew Ryan, Camera Person of News 12 Long Island entered the Board room.

Matthew Waholek addressed the board by reading the January 1, 2024 letter the Board sent to the Chiefs on 2020 and 2021 Department Percentages. A discussion took place regarding the due process. Board noted that no charges were served and members just needed to appeal individually with their proof if they felt they should receive credit for the year.

At 6:35 pm Matthew Waholek, Jennifer Sheehan, Katherine O'Halloran, Ed Meribito, Alexis Mullally, Spencer Chan, John Dowding, Reporter and Andrew Ryan, Camera Person of News 12 Long Island exited the Board room.

At 6:37 pm Tony Wigdzinski entered the board room

Tony discussed the Installation Dinner and submitted the list of supplies needed along with quotes for invitations/reply cards/envelopes/program sheet and color program from Complete Printing Inc. in the amount of \$6,130, James & Associates in the amount of \$7,325 and Unitech Copy all items black and white in the amount of \$5,930. Also discussed were the entertainment/DJ quotes from Ideal entertainment in the amount of \$5,595 with photobooth, TLC Entertainment in the amount of \$5,500 + \$700 for a photobooth, and Brilliance Event reached out for availability and a quote but not response as of today.

A motion was made by Commissioner Chiz and was seconded by Commissioner Dwyer to approve the supplies for the 2024 Installation Dinner. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Chairman Mulligan to approve the quote from Complete Printing for the invitations/reply cards/envelopes/program sheet and color program in the amount of \$6,130. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Mulholland to approve the proposal from Ideal Entertainment in the amount of \$5,595 including a photobooth. All were in favor and the motion carried.

At 6:47 pm Tony Wigdzinski exited the board room

At 6:48 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland for the board to go into executive session to discuss personnel matter. All were in favor and the motion carried.

Community member present at meeting, Gina Allegretta, Rob Cabano and Ana Stephens exited the board room.

At 7:14 pm A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to end the executive session. All were in favor and the motion carried.

At 7:15 pm Carlos Cerro, Rob Cabano, Gina Allegretta, community member and Ana Stephens entered the room and Chief DiFronzo and Chief Keyer exited the board room.

Carlos Cerro discussed Red Alert and only needing read only rights for percentage and OSHA reports. Rob to arrange the access. Rob Cabano will send a reminder out that he is the main contact for Red Alert and all transactions will go thru him going forward. The onboarding or outboarding of employees was discussed and Rob to schedule a meeting with Commissioner Mulholland, Carlos Cerros, Rich Baldwin and Overview to discuss doing inhouse.

At 7:37 pm Carlos Cerro exited the board room

### **Treasurer Report**

Gina Allegretta read the Treasurer Report.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the treasurer's report. All were in favor and the motion carried.

At 7:45 pm Gina Allegretta exited the board room

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulhollan to approve the following checks. All were in favor and the motion carried.

<b>FUND</b>	<b>ABSTRACT #</b>	<b>CHECK DATE</b>	<b>CHECK #'S</b>	<b>AMOUNT PAID</b>	<b>BANK</b>
GENERAL	02-26-24A	2/26/24	12487*	\$1,020.00	FNBLI
GENERAL	02-27-24A	2/28/24	12488-12540	\$178,243.34	FNBLI
FIREMATIC	02-27-24F	2/28/24	170	\$1,020.00	FNBLI

\*Check #12487 was an insurance premium payment. The NYS Office of the State Comptroller permits this item to be paid before official board meeting approval.

### **Robert Cabano Report**

#### **Buildings and Grounds:**

- Co 3/8 Ottomans delivered; order is complete.
- H2M still working on the Maintenance Building project.
- Awaiting other quotes for Exhaust Fan for Station 1 Kitchen.

## HICKSVILLE FIRE DISTRICT: Tuesday, February 13, 2024

- Sta 3 TV's have been installed in Lounge & Gym.
- Notified by Optimum we have some out-of-date cable boxes. They will be getting changed out for newer boxes.
- 9/11 Tree: Spoke with vendor. They advised after mid-April would be a good time for pick up.
- Bartlett: Quote pruning at Station 4 \$535.00

### **Info Tech:**

- New Era: New Module installed, and all phones are in working order.
- Inventory Control: Progress awaiting report to review.
- Chief's Office: Training Computer System set to be completed next week.
- EMAG is set up and running as of today. Members will receive texts from (866) area code. They should never request to "Opt Out" or they will no longer receive texts. Chiefs notified, Dispatch sent out texts. Rob to follow up to see if the "Opt Out" option can be taken out.

### **Equipment:**

- Pump Testing/Vehicle Weights: Awaiting dates.
- Hose/Appliance Testing: Tuesday June 4<sup>th</sup> & Wednesday June 5<sup>th</sup>.
- SCBA Flow Testing to begin tomorrow and end of Friday. Co. 3 & Co. 8 officers' packs adjusted the straps and gave another 1 ½ - 2 inches.

### **Vehicles:**

- New 937 is in Service. In contact with Lake Ozark FD for pick-up of old 937.
- Ford Rangers: Awaiting response from vendor if 1<sup>st</sup> vehicle was delivered yet.

### **EMS:**

- Spoke with Stryker re: Lifepak 15 Monitors. The current monitors we are utilizing are not supported and if the motherboard fails it is not repairable. I discussed with Tim Mooney and Dennis O'Dowd as of now we are going to hold off on quotes for new LP15's since the newer version LP35's are due to be available in the 2<sup>nd</sup> to 3<sup>rd</sup> quarter of the year. Board agrees to wait for the new version and Rob to contact our vendor to let them know.

### **Personnel:**

- District EMS Expansion Options.

Commissioner Chiz addressed Rob on the status of the document restoration and board asked Rob to get it done.

Commissioner Dwyer spoke about the old carpeting at the firehouses and replacing with flooring. Start with Sta. 1 hallways, training room and Department Secretary's office. The condition of the training dummies was discussed and Rob will research pricing for both adult and child. Paddy McGeough has old training tapes what should be done. Board discussed maybe can be donated to the Terry Farrell Foundation.

Chairman Mulligan asked the status of the Sta. 1 ice maker repair and service call was made waiting for the vendor to come.

A motion was made by Commissioner Chiz and was seconded by Commissioner Dwyer to approve the Bartlett Tree Experts proposal for 4 white pine tree care service at Sta. 4 in the amount of \$535. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the G&F Marketing Systems Inc. invoice for the Recruitment and Retention mailing in the amount of \$7,047.49. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the G&F Marketing Systems Inc. invoice for postage of the Recruitment and Retention mailing in the amount of \$2,577.64. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the Hi-Tech Fire & Safety, Inc. quote for (8) 14" leather/advance boots in the amount of \$3,653.20. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the All American Awards and Uniforms Invoice in the amount of \$7,43.06 for 11 new department uniforms and 10 pairs of shoes. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the invoice from All American Awards and Uniforms for various uniform alterations and sewn stars in the amount of \$508.23. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Dwyer to approve the quote from Hi-Tech for a natural gear coat for Chief Keyer in the amount of \$1,317.02. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve the letter from Michale Kelly to be place as honorary effective January 20, 2024. All were in favor and the motion carried.

Karen Emory of Hi-Tech sent documentation on the Sentinel air purification systems for the rigs per the board request. Rob to setup a demo.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the request from Michael Krummenacker to host the South Shore Fire Departments Association meeting at Sta. 4 on March 15 and the district to supply refreshments.

### **Secretary Report**

Chris Mercadante has spare gear that needs to be fixed by Frankie Lau. Timothy Alt paperwork being processed, (2) new applicants are going for a physical tonight and Chief has another application coming. The Ambulance Certificate name change was approved at the State level waiting for REMSCO approval next. CME program the paperwork for the medical director change was done and was updated with Dr. Zito. Jen Sheehan is working with Amanda Kingdon to upload Sheila Donnelly recertification paperwork.

A motion was made by Commissioner Chiz and was seconded by Commissioner Dwyer to approve the repair of the spare gear by Frankie Lau. All were in favor and the motion carried.

**Commissioner Dwyer Report**

Commissioner Dwyer discussed CME program and Co. 5 doing a recruitment drive in that part of the town. The company is printing a flyer and the NorthWest Civic Association will send it out with there mailing.

**Commissioner Mulholland Report**

Commissioner Mulholland discussed a member using the rack truck. Must submit a request thru the Chiefs office.

**Commissioner Chiz Report**

Commissioner Chiz discussed the partial real property tax exemption for volunteer firefighters and District Secretary will reach out to Joe Frank to discuss what the Hicksville Fire District needs to do to approve it. Also discussed were the 2024 conventions and wanting to get all district files scanned. Rob Cabano will research companies that scan the paperwork. Policy review was scheduled for March 13<sup>th</sup> at 5:30 pm and Ana to order sandwiches.

**Chairman Mulligan Report**

Chairman Mulligan discussed the Memorial Day parade, needing insurance accords and the route for the parade.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulholland to approve getting an insurance accord for the Memorial Day parade. All were in favor and the motion carried.

Being no other business at 9:37 pm a motion was made by Commissioner Dwyer and seconded by Commissioner Chiz to adjourn the meeting. All were in favor and the motion carried.