

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS  
HICKSVILLE FIRE DISTRICT: Tuesday, November 14, 2023

Chairman Ofenloch called the meeting to order at 6:00 p.m. with the following present: Commissioner Mulligan, Commissioner Merk, Commissioner Chiz, Commissioner Dwyer, Pat Gashonia, District Clerk, Robert Cabano, Superintendent, Ana Stephens, District Secretary and Gerard Mulholland. Erin Bernaudo, Treasurer and Ed Hope, Sr. Firehouse Maintainer were unable to attend the meeting.

Chairman Ofenloch led the attendees in the Pledge of Allegiance and a moment of silence for the military members serving home and abroad and the passing of FDNY Retired Battalion Chief Christopher Scalone of Battalion #53, Wantagh Ex-Captain John Loeber and the line of duty death of Chicago fire fighter Andrew Price. Continued prayers for the people in Israel and Gaza.

**Treasurers Report:** A motion was made by Commissioner Chiz and was seconded by Commissioner Merk to approve the treasurer's report. All were in favor and the motion carried.

Erin Bernaudo was unable to attend the meeting and the Board reviewed her report. Note from Erin: Now using new accounting software but experienced issues and hope to have them resolved by tomorrow.

A motion was made by Commissioner Merk and was seconded by Commissioner Dwyer to approve the following checks. All were in favor and the motion carried.

| FUND      | ABSTRACT # | CHECK DATE | CHECK #'S   | AMOUNT PAID  | BANK  |
|-----------|------------|------------|-------------|--------------|-------|
| GENERAL   | 11-14-23A  | 11/15/23   | 12038-12119 | \$158,556.12 | FNBLI |
| FIREMATIC | 11-14-23F  | 11/15/23   | 155-160     | \$12,784.56  | FNBLI |

**Pat Gashonia Report**

- PO #23651 was sent to Bill Fox for an honorary badge for Gary Fippinger. The name plate was ordered through Goldman Bros PO#23665.
- The EMS supplies were ordered for Jen Sheehan for the EMS Squad with PO # 23652. All supplies came in the week October 16<sup>th</sup>.
- PO # 23654 dated October 12<sup>th</sup> in the amount of \$4,200.00 was sent to Alpine Software for 2 new attendance kiosks. They were delivered November 10<sup>th</sup>.
- PO # 23657 was emailed to Green Office Solutions dated October 13<sup>th</sup> in the amount of \$599.00 for a new printer for Station 2. The printer was delivered on November 1<sup>st</sup>.
- PO# 23694 dated October 24<sup>th</sup> in the amount of \$327.00 was emailed to Quality for a HVAC repair for Station 2 which was completed on October 25<sup>th</sup>.
- PO # 23698 dated October 25<sup>th</sup> was sent over to Becker Garage Door for the new Power Master motor in the amount of \$3,500.00. It was installed on October 24<sup>th</sup>.
- PO#23668 dated October 16<sup>th</sup> was sent to All Service Controls for the replacement of the air horn valve in the amount of \$3,199.00.
- The new ice maker ordered from Bar Boy for Station 4 was delivered on November 3<sup>rd</sup>.
- There was an issue with Brian Accardi's turn out gear having wrong number on the back of the coat. Frank Lau made new velcro patch and Hi-Tech will pay Firefighters Equipment directly. New patch received October 18<sup>th</sup>.
- We need black and red helmets and coloring books for fire prevention at our schools. Requesting to order 1,000 of each as we have nearly nothing in stock. Board asked that Pat get a quote for the items.

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- Discussion on leaving members active that are no longer active due to outstanding district items.
- Request to order 12 more white uniform shirts and belts from Goldman Bros. Only very large sizes in inventory and need smaller sizes.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Merk to order from Goldman Bros. 24 white uniform shirts and 24 belts in the needed assorted sizes. All were in favor and the motion carried.

At 6:19 pm Pat Gashonia exited the board room

### **Ed Hope Report - Ed was unable to attend the meeting and the Board reviewed his report**

#### **Sta. 1**

- a. Clean apparatus floor, windows and glass doors
- b. All Service called for air compressor
- c. Basement ceiling and light fixtures replaced
- d. Co. 3 walk in warm – fixed
- e. Check dispatch glass door

#### **Sta. 2**

- a. Cleaned apparatus floor
- b. Polar Blast came for the soda system
- c. 932 Bay door replacement ordered
- d. Clean Showers

#### **Sta. 3**

- a. Cleaned apparatus floor
- b. Open house set up
- c. Clean up after Open House
- d. Check front ramp
- e. Clean carpet lounge
- f. Working fixing ramp

#### **Sta. 4**

- a. Cleaned apparatus floor, windows and glass doors
- b. Clean carpet in meeting room
- c. Power Pro called for generator batteries
- d. Called service no heat
- e. Follow up on service call for soda system
- f. Old Ice Machine removed and new one installed

#### **District**

- a. Master keys project – On Hold
- b. Chris Mercadante list progress
- c. Check aero-clave machine parts to be ordered
- d. Winterized Pavilion
- e. Washed the safety trailer
- f. Eagle air machine parts on back order
- g. Safety trailer water damaged will get quote for repair
- h. Install window in the training trailer and paint the steel

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**Robert Cabano Report**

**Buildings and Grounds:**

- Notification made to NCPD re: parking at Sta 3. NCPD units now utilizing the lot off W. John St, evaluating the electric to move the ambulance.
- New ice machine Sta 4 installed and working.
- Window for training building is completed.
- Ramp repair in progress at Sta 3 – Billy Hirtzel working on it
- Parking Lot repairs
  - A & L Blacktop \$2950.00
  - Centerport Seal Coating: Recontacted about getting a quote for just repair and vendor has been unresponsive since.
- Window Replacement: Progress started 11/13
- Quality HVAC HQ Rooftop Insulation repairs to duct work \$1900.00
- Quality HVAC Sta 4 Ductwork repair \$275.00
- Sta 2 Generator: In need of battery charger replacement. Quote from PowerPro \$2,787.45
- Water service: Change from Ready Refresh to Prestige Water. See attached breakdown.
- Sta. 2 soda system: was told company is buying their own soda and no longer utilizing the system in place. Board asked that Rob contact the Captain at Sta. 2 to confirm if not using the soda system and why. If not being used, can be taken offline.
- 9/11 Tree: received correspondence they are processing our request and they are contact Barlett Tree for further information.

**Info Tech:**

- NVR System Update: Met with Sentry 11/6. Building the IT portion of the system. Should be tentatively installed week of 11/20. Should take about a day
- Finger reader kiosks delivered.
- New printer installed at Sta 2 for run reports.

**Equipment:**

- HiTech: Sentinel Devices; will only offer \$100 discount per unit if we go with the unit and IQ system. Need to know how often district would like to test for pricing. There are other systems that can be demo if need be. Board asked Rob to see if only one Sentinel IQ ION Sensor Pack is needed for the testing or need one for each apparatus.

**Vehicles:**

- 933 Paint: Sutphen approved repair through Kessel. Truck to go to Kessel 11/13 2-3 days to complete. BOFC & Chiefs notified via email 11/6/23.
- New 934 Delivered 11/9; Erik to work on the vehicle to place in service. 12/4 date set with Norris for the Graphics.
- Fire Prevention Trailer: Estimate to repair from water/mold damage \$22,600. Rob to also get a quote for a new trailer.
- Ranger Outfitting: Total \$2,835.08
  - Emergency Lighting \$1,205.12 NC Contract #BPNC22000147
  - Safety Rack and Adapter to Tonneau Cove \$939.96 backrack.com
  - Folding Tonneau Cover \$570 streetsideauto.com
  - Window Deflectors \$120 Napa Auto Parts

**Personnel:**

- Letter of commendation for District Paramedic Craig Adelman from Alarm #2023-

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1463 October 15, 2023. Board approved letter to be sent to Craig Adelman

- All dispatcher scheduling has been moved to WhenToWork program.
  - Employee to work for Popcorn Ball? Yes and can drive the fork lift
  - No paid Paramedic coverage Thanksgiving from 0600-1800, per diems not available.
- Board approved Tim Mooney to do on overtime the 1200-1800. Rob will continue to see if someone becomes available to work.

A discussion took place on member decontamination after calls. Rob to purchase buckets and brushes to keep on the apparatus.

A motion was made by Commissioner Chiz and was seconded by Commissioner Merk to approve the PowerPro estimate in the amount of \$2,787.45 for a new generator battery charger at Sta. 2. All were in favor and the motion carried.

A motion was made by Commissioner Merk and was seconded by Commissioner Mulligan to approve the purchase of emergency Lighting in the amount of \$1,205.12, Safety Rack and Adapter to Tonneau Cove in the amount of \$939.96, Folding Tonneau Cover in the amount of \$570 and Window Deflectors in the amount of \$120 for the 2 Ford rangers being replaced. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulligan to approve Tim Mooney working the additional hours of 1200-1800 on Thanksgiving Day. All were in favor and the motion carried.

At 6:49 pm a motion was made by Commissioner Dwyer and was seconded by Commissioner Merk to go into Executive Session to discuss personnel matters. Gerard Mulholland exited the board room

At 7:05 pm a motion was made by Commissioner Dwyer and was seconded by Commissioner Merk to end the Executive Session.

At 7:06 pm Keith Metz of Hubbinette & Cowell and Gerard Mulholland entered the board room

Keith discussed the differences in service between Fire Districts of NY Mutual Insurance and Public Employer Risk Management Association (PERMA) for VFBL and Worker's Comp along with quotes reflecting a \$44,518 difference in quotes.

|                         |                |             |                 |
|-------------------------|----------------|-------------|-----------------|
| Fire Districts Mutual   | VFBL \$176,282 | WC \$40,682 | Total \$216,964 |
| Public Employer (PERMA) | VFBL \$143,558 | WC \$29,707 | Total \$172,446 |

A motion was made by Commissioner Dwyer and was seconded by Commissioner Merk to approve the switching to Public Employer Risk Management Association (PERMA) for VFBL and WC Insurance in the amount of \$172,446 effective January 1, 2024. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Merk adopted the resolution to join Municipal Group Self-Insurance Program (PERMA) effective January 1, 2024. All were in favor and the motion carried.

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At 7:17 pm Keith Metz exited the board room

At 7:18 pm Joseph Sperber entered the board room

The Board discussed the 2024 Installation Dinner reserved for June 1, 2024 and needing a photographer for the event. Joseph will reserve the date and send a quote. Other Department events were also discussed.

At 7:26 pm Joseph Sperber exited the board room

At 7:40 pm Chief DiFronzo, Chief Wright and Chief Murphy entered the board room. Chief Moskos was not in attendance. Andrew Niemczyk, Zachary DiFronzo, Kevin Loomis, Sheila Donnelly, Robert Culp, Andres Santiago, Nick McDonald also entered the board room.

**Chief DiFronzo Report**

Chief DiFronzo submitted the department correspondence which was read aloud by the District Secretary. The Chief also thanked the Board for the refreshments at the Department Awards. Regarding the list of members needing replacement boots, the Chiefs office has sent numerous requests to the company Captains with no reply.

**Chief Wright Report**

Chief Wright spoke on replay of recordings in dispatch. Board asked Rob Cabano to follow up. Milwaukee tool has hired a representative and would like for him to come in. Board is fine with the representative coming in.

**Chief Murphy Report**

Chief Murphy submitted the October SCBA sheets to the District Secretary. The Chief thanked the Board for allowing him to go receive the VFIS Recruitment and Retention Award at the VCOS Symposium in Clearwater, FL and for the refreshments for the Open House. The Tower Ladder class was well attended by 27 Hicksville Fire Department members. The RIP Pack on 931 change of compartments will have Rob Cabano take care of it.

Commissioner Merk congratulated the Chiefs for the VFIS award. Let the Chiefs know that ex-Captain John Loeber passed away. Other topics of discussion was Chief Wright's Chief's car plate and incident at the October Department meeting.

Commissioner Chiz stated individuals are asking about the VFIS Recruitment and Retention award and asked Chief Murphy to do a write up with the information.

Commissioner Mulligan discussed the accident review committee, 28 new pagers haven't been picked up and will have Pat Gashonia sent the Chiefs a list, December 5 last day for Department Physicals, Chief policies and all Chiefs are to attend the next board meeting on November 28<sup>th</sup>.

Lt. Andrew Niemczyk addressed the Board regarding the furniture purchased by Co. 3 and Co. 8 for the lounge at Sta. 1 without approval from the Board. Also addressed were the black outlet receptacles

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were out of stock so white were purchased. Board will replace with black once they are available, ripped chairs will have the Superintendent look at them, Andrew to send list of other items to be done.

At 9:20 pm Chief DiFronzo, Chief Wright, Chief Murphy, Andrew Niemczyk, Zachary DiFronzo, Kevin Loomis, Sheila Donnelly, Robert Culp, Andres Santiago, Nick McDonald exited the board room.

The Board stands by their previous decision to have Co. 3 & Co. 8 remove all unauthorized furniture from the lounge by November 21, 2023. District Secretary will send a letter to the Companies.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Dwyer to approve enrollment for Abhishek Kapoor in the CME program. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to replace the lost halligan tool on 937 with spare. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to replace the lost portable hand lights on 937 with spare ones. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Chiz to approve the letter requesting Night Worker Status for Firefighter Spencer Chan. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Dwyer to approve purchasing (50) 5x7 laminated plaques from All American at \$23 each for the Poster Contest. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Dwyer to approve purchasing (50) \$50 Staples Gift Cards for the Poster Contest. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Dwyer to approve purchasing for 175 guests juice boxes and cookies as light refreshments for after the Poster Contest. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Merk to approve the requisition for a Rotary Saw, (2) K-Tool holders, 6 ft. chisel end roof hook and a wide ADZ Halligan tool in the amount of \$2,492 for 931. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Merk to approve the requisition for a saw strap for the roof rotary saw and for the forcible entry rotary saw in the amount of \$265. All were in favor and the motion carried.

Letters/Requisitions:

- Co. 6 letter regarding standby reimbursement, discuss with the Chiefs at the next board meeting.

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- Copy of letter sent to the Chiefs from Ex Captain Michael Magee regarding his Year of Service was read and Chiefs to handle
- Fire Prevention sent letter they visited 11 schools and 2 visited Sta. 1. In total 2,000 children participated in this year's program.

### Legal Report

We are still waiting to receive the hearing officer's report on Mr. Mullally's case.

At 9:26 pm Joe Frank exited the board room

District currently uses Ready Fresh for water and cooler rentals but in recent months deliveries are delayed by weeks. Reached out to Prestige Vending Service for a quote and following is a comparison of charges: Ready Fresh charges \$15 per 5 gallon bottle, cooler rental is \$9.29 per month and delivery charge of \$9.99, Prestige Vending Service charges \$9.99 per 5 gallon bottle, cooler rental is \$8.00 per month and delivery charge of \$4.99.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Merk to approve switching to Prestige Vending Service for the water service at \$9.99 per 5 gallon bottle, cooler rentals \$8.00 per month and delivery charge of \$4.99. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Merk to approve the proposal from Quality Air Conditioning & Heating, Inc. for repair of the open and torn insulation on Sta. 1 rooftop ductwork in the amount of \$1,900. All were in favor and the motion carried.

A motion was made by Commissioner Chiz and was seconded by Commissioner Merk to approve the proposal from Quality Air Conditioning & Heating, Inc for repair of the open weatherproof ductwork seam and connection to the HVAC unit at Sta. 4 in the amount of \$275. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the Dell quote for a OptiPlex Small Form 7010 desktop computer and Dell 24" monitor in the amount of \$1,020.26 for the district office. All were in favor and the motion carried.

The Department Training Committee forward letter that (8) members were successfully trained as train the trainer for Bail-Out qualifications. Lt. Fitzmaurice, Lt. DiFronzo, FF Sullivan, Capt. McDonald, FF Selby, FF Mehotra, Lt. Scanlon and Ex Capt. Moskos.

**Minutes:** A motion was made by Commissioner Mulligan and was seconded by Commissioner Merk to approve the October 2023 minutes. All were in favor and the motion carried.

### Secretary Report

Kathie Keller emailed that (8) members still have not setup appointments for their department physical. She reached out to the Captains and the Chiefs. Erin Bernaudo and Pat Gashonia also interviewed Gina Marie Allegetti. Base on everyone's feedback the Board offered the position of Deputy Fire District Treasurer to Gina Marie and she accepted the position. AFDNC meeting on November 15, 2023 and will be discussing EMS Cost Recovery.

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**Chairman Ofenloch Report**

Chairman Ofenloch thanked Commissioner Merk and Commissioner Chiz for the help during the VCOS Symposium trip.

**Commissioner Chiz Report**

Commissioner Chiz will be attending the AFDNC meeting tomorrow. Scheduled a policy review meeting on November 19<sup>th</sup> @ 10:00 a.m.

**Commissioner Mulligan Report**

Commissioner Mulligan discussed the handles for the new 934/937, Mr. Mullally's case, response to Senator Rhoades and EMS Cost Recovery.

**Commissioner Dwyer Report**

Commissioner Dwyer discussed setting up a date to meet with Strategic Safety Dynamics, argus thermal cameras and flow test. The repairs of parking lot cracks at Sta. 1, 3 and 4 were discussed and the board agreed to go with A & L Blacktop for the crack repairs.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve A & L Blacktop to repair the parking lot cracks at Sta. 1, 3 and 4 in the amount of \$2,950. All were in favor and the motion carried.

Michael Scanlon doesn't want Honorary Chief badge for his 50 years of service, order 50 year member like John Lupski, Jr. but change company.

Being no other business at 10:45 p.m. a motion was made by Commissioner Dwyer and seconded by Commissioner Chiz to adjourn the meeting. All were in favor and the motion carried.



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**General Correspondence:**

- 11.14.23 Mrs. Verna Scully forwarded a thank you letter
- 11.14.23 Joseph Barry Knights of Columbus Council #2520 forwarded a thank you on the removing of the front awning
- 11.01.23 Lake Ozark Fire Protection District forward payment for the old 933 Sutphen Pumper. Cashier's Check 29605 in the amount of \$100,000 was deposited into the general investment fund.
- 11.06.23 CHUBB forwarded refund of premium. Check 330765 in the amount of \$8.84 was deposited into the general fund.
- 11.15.23 Hicksville Water District forwarded the October fuel usage. Check #26279 in the amount of \$1,971.16 was deposited into the general fund.
- 11.17.23 Dennis Mulligan forward payment for traffic violation. Check # 234 in the amount of \$50 was deposited into the general fund.
- 11.07.23 Subpoena received from State of New York Office of the Attorney General for a PCR of an incident on October 28, 2023.
- 11.09.23 FOIL Request from Krekhtman & Associates for a PCR of incident on November 1, 2023.
- 11.22.23 FOIL Request from GHD, Inc. for information on properties not in the Hicksville Fire District
- 11.27.23 FOIL Request from Mohammad Ramin for fire report on November 5 2023 at Newbridge Road and LIRR Parking lot

**Dept. Correspondence :**

- 11.14.23 Abhishek Kapoor forwarded correspondence regarding enrollment in the CME program
- 11.14.23 Ex. Captain Michael Magee cc'd the Board on letter sent to the Chiefs regarding Year of Service
- 11.14.23 Loss/Damage Report forms from Co. 7 Halligan Tool and Hand Lights
- 11.14.23 Ex Chief Tony Wigdzinski forwarded correspondence regarding Poster Contest
- 11.14.23 Co. 1 forwarded correspondence regarding Company Honorary Member Status for Chuck Coutieri
- 11.14.23 Co. 1 forwarded correspondence regarding Department Nominations
- 11.14.23 Co. 2 forwarded correspondence regarding Night Worker Status for Spencer Chan
- 11.14.23 Co. 3 forwarded correspondence regarding Department Nominations
- 11.14.23 Co. 6 forwarded correspondence regarding September 29, 2023 standby reimbursement
- 11.14.23 Co. 6 forwarded correspondence regarding Honorary chief Bill Foley
- 11.14.23 Co. 8 forwarded correspondence regarding Lounge Furniture Extension
- 11.14.23 Fire Prevention forwarded correspondence regarding the 2023 event

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**Special Meeting of the Board of Fire Commissioners: Wednesday, November 1, 2023**

Chairman Ofenloch called the meeting to order at 5:30 p.m. with the following present: Commissioner Mulligan, Commissioner Merk, Commissioner Chiz and Commissioner Dwyer.

All draft policies were reviewed and no decisions were made.

The Board also discussed offering Gina Marie Allegretti the position of Deputy Fire District Treasurer.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Dwyer to offer Gina Marie Allegretti the position of Deputy Fire District Treasurer with a salary of \$47,500 plus medical insurance. All were in favor and the motion carried.

At 10:45 pm a motion was made by Commissioner Dwyer and seconded by Commissioner Mulligan to adjourn the meeting. All were in favor and the motion carried.

**Special Meeting of the Board of Fire Commissioners: Sunday, November 19, 2023**

Commissioner Mulligan called the meeting to order at 10:00 a.m. with the following present: Commissioner Chiz, Commissioner Dwyer and Commissioner Merk. Chairman Ofenloch was unable to attend.

All employee salaries and draft policies were reviewed and no decisions were made.

Being no other business at 1:15 pm a motion was made by Commissioner Dwyer and seconded by Commissioner Merk to adjourn the meeting. All were in favor and the motion passed.

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**Special Meeting of the Board of Fire Commissioners: Tuesday, November 28, 2023**

Chairman Ofenloch called the meeting to order at 6:00 p.m. with the following present: Commissioner Mulligan, Commissioner Chiz, Commissioner Dwyer, Robert Cabano, Superintendent, Chief Moskos, Chief DiFronzo, Chief Murphy and Ana Stephens, District Secretary. Commissioner Merk was unable to attend the meeting.

Chairman Ofenloch led the attendees in the Pledge of Allegiance and a moment of silence for all military members serving home and abroad and for all the hostages.

A motion was made by Commissioner Chiz and was seconded by Commissioner Mulligan to approve the following checks. All were in favor and the motion carried.

| <u>FUND</u> | <u>ABSTRACT #</u> | <u>CHECK DATE</u> | <u>CHECK #'S</u> | <u>AMOUNT PAID</u> | <u>BANK</u> |
|-------------|-------------------|-------------------|------------------|--------------------|-------------|
| GENERAL     | 11-28-23A         | 11/29/23          | 12120-12169      | \$318,543.05       | FNBLI       |
| FIREMATIC   | 11-28-23F         | 11/29/23          | 161              | \$822.60           | FNBLI       |

Chief Moskos discussed 2020 and 2021 year of service and Chiefs will draft a letter from the Chiefs and the Board.

Chief DiFronzo thanked the board for getting the copier fixed, and refreshments and setup for the various events, poster contest and popcorn ball.

Chief Murphy thanked the board for getting the necessary insurance papers on such short notice for the Department Drill at 2 Nelson Avenue. The drill went well with the exception of the injured member.

No FastFax was done for this injury and Commissioner Dwyer reiterated that a FastFax needs to be completed for every injury by either the injured individual or if they are unable to, by someone at the scene so that the District can notify the insurance company and get the process started right away.

Co. 6 reimbursement standby voucher was discussed and Chiefs clarified companies were instructed to plan on 2 meals. Sta. 2 employees found mice droppings and Board is asking that no food be left out. Sta. 4 wifi not working but was never written up in Red Alert. Issue has been corrected. Chiefs discussed dispatchers not always verbally acknowledging the 9399's signal 21 or signal 22. Rob Cabano to write a reminder letter to dispatchers. List of members needing boots was once again requested from the Chiefs. The Argus cameras were discussed and Rob will speak with Erik on condition of old ones. Commissioner Dwyer discussed the Department Inspection and the Chiefs giving a couple of dates. Chief DiFronzo will look at the calendar and let the Board know. Members wanting to have their stars sewn should come to the inspection. The unauthorized furniture in Sta. 1 Lounge was discussed and Chairman Ofenloch will meet with house chief to review what was approved. Commissioner Chiz discussed uniforms. Chief Moskos expressed his thanks to the Board for the last few years.

At 7:02 pm Chief Moskos, Chief DiFronzo and Chief Murphy exited the boardroom

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A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the reimbursement for Co. 6 Stand by on September 29, 2023 in the amount of \$199.36. All were in favor and the motion carried.

**Robert Cabano Report**

**Buildings and Grounds:**

- Suspension of Cleaning Services confirmation. Board approved effective January 1, 2024 for 6 months and will reevaluate
- 935 Bay Door electrical cord replaced due to getting snagged on sensor when raising door.
- Sta 3 Apparatus Pad: Repairs are complete.
- HQ Windows: Replacement is completed. Will work with maintenance staff for the interior finishing. Backroom windows were not replaced Rob to look at.
- Blacktop Repairs: Monday or Tues next week weather pending.
- Air Horns: Repaired
- EPA Fuel Tank Testing: Completed today 11/28
- Met with 2 vendors re: recliners Co 3/8 lounge. They advised replacement not to repair.
- Sta 2 Generator Battery Charger: 12/13 install date.
- Sta 2 Mice Issue: Notes have been left to not leave food in the open, but they have been ignored. Exterminator notified.

**Info Tech:**

- NVR System scheduled to begin Tuesday December 5
- Computer ordered for new employee.
- Programming issue with Sta 4 Red Alert printer resolved.

**Equipment:**

- Equipment for new Rangers on order
- Firematic equipment from last meeting on order
- Broadway Mall Radio Com's Update. Rob gave details on the steps that would need to be taken

**Vehicles:**

- New 934 is in the process of being outfitted.
- 933 Paint repair completed.
- Spoke with Norris, the next engine will be completed in house. In contact with Captain Doerflein advised changes have been submitted to Norris today 11/28 awaiting final graphics

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**Personnel:**

- Fire prevention Trailer: the following quotes were discussed. Lower two quotes would repair only the damage and Authority Fleet would repair damage and replace parts of the structure. The Board approves Perfect Bodies Auto Care to do the repairs.
  - o Perfect Bodies Auto Care \$12,686.00
  - o All Collision Services \$15,962.00
  - o Authority Fleet Svc: \$24,549.00
- Will be meeting with custodial staff re: cleaning service suspension, discussed expectations and plan moving forward.
- Discussed 2024 staffing update

Rob also discussed the District Office 3<sup>rd</sup> floor shredder is broken and needs to be replaced. Inventory system we are currently using is out dated and doesn't meet our need to track capital assets. Board directed Rob to get quotes for an inventory system. Broken recliner will be removed and Rob to get quotes for new recliner/chair with ottoman.

A motion was made by Commissioner Chiz and was seconded by Commissioner Mulligan to approve the purchase of a new shredder for the District Office 3<sup>rd</sup> floor. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulligan to approve canceling the contract with Island Wide Building Services for Cleaning Services effective January 1, 2024. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Chiz to approve the estimate from Perfect Bodies Auto Body in the amount of \$12,686 to repair the damage in the Fire Safety Trailer. All were in favor and the motion carried.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Chiz to approve the request from New York Blood Center to do a blood drive at Sta. 1 on January 15, 2024. All were in favor and the motion carried.

The State bid quote from Strategic Safety Dynamics for 13 Argus Thermal Imaging cameras and 1 charger station kit was discussed. Cameras are (1) for each apparatus with the 3 company trucks getting (2) each.

A motion was made by Commissioner Dwyer and was seconded by Commissioner Chiz to approve the quote from Strategic Safety Dynamics for 13 Argus Thermal Imaging cameras and a charger station kit in the amount of \$74,166.50. All were in favor and the motion carried.

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A motion was made by Commissioner Dwyer and was seconded by Commissioner Mulligan to approve the quote from Jake's Steakhouse of \$84.90 per person plus gratuity for the employee meeting dinner on December 7, 2023. All were in favor and the motion carried.

**Secretary Report**

Gina Marie Allegretta was approved by Civil Service looking to start December 18, 2023. Edie getting refreshments for Poster Contest and Hot Chocolate for the Kennedy Park Tree Lighting. Status of the Worker's Comp cases were discussed. Commissioner Election will be going for training November 29<sup>th</sup>, first draft of the ballot has been approved after minor edits and letters were sent to all tellers to see their availability. EMS Cost Recovery Seminar tomorrow at Jericho Fire District would like to attend and ProClaim sent email that the Medicare account is established and we can start billing. ProClaim recommends to start as of November 1, 2023. Board approves going with ProClaim's recommendation.

A motion was made by Commissioner Chiz and was seconded by Commissioner Mulligan to approve the District Secretary to attend the EMS Cost Recovery Seminar on November 29, 2023 at the Jericho Fire District.

Patrick McGeough submitted the October Pre-Plan Update

**Commissioner Chiz Report**

Commissioner Chiz discussed edits on a couple of the policies and December 10<sup>th</sup> @ 9:00 a.m. was scheduled as the next policy review meeting.

**Commissioner Mulligan Report**

Commissioner Mulligan discussed Gary Fippinger uniform not fitting and inspection not till next year. Board approved Gary to get a new uniform. Recruitment and Retention flyer was also discussed.

A motion was made by Commissioner Mulligan and was seconded by Commissioner Dwyer to approve a new uniform for Gary Fippinger. All were in favor and the motion carried.

A motion was made by Commissioner Dwyer and was seconded by Chairman Ofenloch for Robert Cabano to sign vouchers. All were in favor and the motion carried.

**Chairman Ofenloch Report**

Chairman Ofenloch thanked Commissioner Merk and Commissioner Chiz for their help at the VCOS Symposium.

At 8:30 p.m. a motion was made by Commissioner Dwyer and was seconded by Commissioner Mulligan to go into executive session to discuss personnel matters and Rob Cabano and Ana Stephens exited the board room.

At 9:10 p.m. a motion was made by Commissioner Mulligan and was seconded by Commissioner Dwyer to end the Executive Session.

REGULAR MEETING OF THE BOARD OF FIRE COMMISSIONERS  
HICKSVILLE FIRE DISTRICT: Tuesday, November 14, 2023

At 9:11 p.m. Ana Stephens entered the board room.

Being no other business at 9:20 p.m. a motion was made by Commissioner Dwyer and seconded by Commissioner Mulligan to adjourn the meeting. All were in favor and the motion carried.